

Minutes of Stoke Golding Parish Council Convent Open Space Committee

Minutes of the 3rd meeting of Stoke Golding Parish Council Convent Open Space Committee held virtually on 17th March 2021

Attendance: Cllr C Pegg (in the chair), Cllr A McLean, David Goodsell (DG), Chris Jephcote(CJ), Cllr Rachel Terheege (Minutes)

3/1 To receive apologies for absence:

- It was NOTED that apologies were received from Phil Day and Sarah Robinson

3/2 To receive declarations of interest on items on the agenda and dispensations:

The following was **RESOLVED:**

- It was **NOTED** that Cllr McLean has previously declared a pecuniary interest and a dispensation was previously **AGREED** for any discussion and vote in relation to the Convent Open Space until 31st March 2023.
- PD declared a pecuniary interest and a dispensation was **AGREED** for any discussion and vote in relation to the Convent Open Space until 31st March 2023.
- SR declared a pecuniary interest and a dispensation was **AGREED** for any discussion and vote in relation to the Convent Open Space until 31st March 2023.

3/3 Public participation – to consider any comments by the public on items on the agenda:

The following was **RESOLVED:**

- It was **NOTED** that there were none.

3/4 To confirm the minutes of the previous meeting of the committee

The following was **RESOLVED:**

- It was **NOTED** that in item 2/4 of February minutes the date for the 1st meeting should read 18th January 2021 which was duly amended.
- It was **NOTED** that the minutes of the COSC meeting held on 17th February 2021 were unanimously **AGREED** and the Chairman signed the minutes of the 2nd meeting as a correct record of the meeting.

3/5 To consider any matters arising from previous decisions of the committee not covered by the agenda

The following was **RESOLVED:**

- It was **NOTED** that there were none

3/6 To consider appointment of members

The following was **RESOLVED:**

- It was **NOTED** that Chris Jephcote joined the committee.

3/7 To consider formal play area matters

The following was **RESOLVED:**

- It was **NOTED** that the applicant for the outstanding planning application will be changed from Mar City to Stoke Golding Parish Council. This was for the formal play area only and not the surrounding site. HBBC will contact the PC with the relevant documentation after they have inspected the site. Action: CP to arrange visit with HBBC officer and other committee members.

3/8 To consider informal open space matters

The following was **RESOLVED:**

- It was **NOTED** that HBBC have been asked to attend a site visit.
- It was **NOTED** that information and estimated costs are required for a more natural area. Action: AM to source installers and insurance availability and cost.
- It was **NOTED** that a resident has a mini digger that he hires which would be useful in clearing this area.

3/9 To consider allotments matters

The following was **RESOLVED:**

- It was **NOTED** that a consultant had given advice about drainage but his estimate was not yet available. Action: CP to chase quote
- It was **NOTED** that a site visit is required with the allotment group to agree the site plan for the allotment area and then a lease agreement can be formalised between the PC and the allotment group. Action: CP to arrange a meeting on site with PD and other committee members.
- It was **NOTED** that a working party is suggested to clear the brambles which would extend the accessibility to and usage of the area.

3/10 To consider orchard area matters

The following was **RESOLVED**:

- It was **NOTED** that the area needs to be cleared of fallen trees. Action: A working party is required with help and advice from DM and DG

3/11 To consider conifer area matters

The following was **RESOLVED**:

- It was **NOTED** that the tree surgeon has not sent in his report yet. Some fallen trees could be removed by the public if regulated and insurance allowed. Contact details of PC should be display at site. Action: CP to liaise with PC clerk (TC) regarding tree surgeon report, notice and liability insurance

3/12 To consider boundary and gates matters

The following was **RESOLVED**:

- It was **NOTED** that DG has located some original gates from the convent. Action: DG to contact Ironstyles regarding photos and dimensions of the gates.

3/13 To consider balancing pond matters

The following was **RESOLVED**:

- It was **NOTED** that Severn Trent have adopted fully the pumping station and have agreed to supply maps of the underground drainage pipes to the balancing pond. They have agreed to allow access through the gate. Action: Clerk to purchase a lock with a combination. CP to notify S/T of the combination and to obtain maps
- It was **NOTED** that the outflow should be checked for any blockage to ensure there was no excess water lying in the balancing pond. Action: CP & CJ to check

3/14 To receive and consider such communications as received by the Clerk

The following was **RESOLVED**:

- It was **NOTED** that there were none

3/15 To consider items needed to be brought to public's attention

The following was **RESOLVED**:

- It was **NOTED** that CP is preparing a report for the PC's Annual Parish Meeting (APM) which will inform the village of the current situation. Action: CP to prepare the item for PC

3/16 To consider future agenda items

The following was **RESOLVED**:

- It was **NOTED** that there were none

The meeting closed at 8.00pm

Next meeting: - Virtually on Zoom, Wednesday, 21st April 2021 at 7.00pm