

**Stoke Golding Parish Council**  
**Regulation 14 Pre-Submission Consultation**  
**Communications Plan**

**1. Introduction**

Dependent on completion of the Strategic Environmental Assessment (SEA) by AECOM by late September, the Stoke Golding Neighbourhood Plan Advisory Committee (SGNPAC) proposes to commence the Regulation 14 stage formal consultation in October 2020. The SGNPAC is an advisory subcommittee of Stoke Golding's Parish Council (the Qualifying Body).

The SGNPAC notes the contents of the guidance note from Hinckley & Bosworth Borough Council (HBBC) in July on consultations during the coronavirus pandemic and will undertake the consultation accordingly.

**2. Duration of the Consultation**

Six weeks.

**3. Need to Publicise the Consultation**

The guidance note summed the requirement to publicise as follows:

For both Regulation 14 and Regulation 16 consultations, there is no requirement in the Regulations for physical copies of the Plan to be made available at particular locations; however, it is a requirement that details of the consultation are publicised in a manner considered 'likely to bring the proposal to the attention of people who live, work or carry on business in the neighbourhood area'. This includes making an effort to notify those people who do not have access to the internet or who cannot leave their home as a result of the current pandemic.

**4. Notice to Dwellings & Premises within the Village**

The intention is to prepare a four paged leaflet delivered to all premises (residential and commercial) within the Neighbourhood Plan area. This will contain a formal notice of the Consultation with details of the consultation process and how to request consultation documents. This will be along the lines of annex 1.

We're proposing a single A4 sheet, folded to give four A5 pages. The first page is introduction/context, the inside second and third pages are (or will become) key points from our Plan and the reverse side is for practical details about the feedback process.

**5. Notice to Other Bodies**

A letter will be emailed (or posted if no email address is available) to other consultees to encourage them to look at the draft Plan and provide feedback. This includes landowners, local businesses, Councillors and town/parish councils.

An indicative form of this letter is attached as annex 2. The preliminary list of bodies and other persons and organisations who we plan to consult are attached in annex 3.

**6. Copies of the Neighbourhood Plan**

A copy will be available on-line at the designated village web site.

If anyone does not have access to the on-line copy of the Plan, they will be able to request a hard copy which will be sent/delivered to them. Details for requesting a hard copy will be included in the village leaflet.

#### **7. Evidence Base**

The web site will also provide a summary of the supporting documents with hypertext links to them.

The SGNPAC understands many Parishes do not publish their evidence base until the Regulation 16 Consultation but considers having access to the evidence base will be useful to residents and other consultees at this point and may reduce the number of queries raised.

#### **8. Consultation Feedback**

Feedback comments will preferably be submitted on a Consultation Comments Form. An indicative example is attached as annex 4.

All comments received will be logged and recorded by the SGNPAC. Each comment will be assessed in terms of whether action is required and a record kept of the decision.

#### **9. Coronavirus Limitations**

Unless circumstances alter in the next few weeks, it is not intended to hold any public events, drop-in sessions or exhibitions.

## Annex 1 – Notice of Consultation



### Stoke Golding Neighbourhood Plan

## Notice of Pre-Submission Consultation

A pre-submission consultation on the proposed Neighbourhood Plan for Stoke Golding Parish will take place for a period of six weeks, starting from xxxx xx xxxxx xxx. This consultation forms part of the statutory consultation required by Regulation 14 of the Neighbourhood Planning (General) Regulations 2012.

### What are your views on the Plan?

This pre-submission consultation is to gather feedback from those who live, work or have a business in the area to comment on the Plan. A range of statutory and public bodies will also be consulted to add to the feedback.

### Why is a Neighbourhood Plan important?

The Stoke Golding Neighbourhood Plan will allow people who live, work or have a business in the Parish to have a say where they think new houses and businesses should be located and what they should look like; this will help decide planning applications in the Parish. In addition, the Plan will help:

- safeguard the character and beauty of the countryside
- conserve the character and heritage
- protect green spaces
- improve local development and tourism opportunities.



### What is a Neighbourhood Plan?

Neighbourhood Planning was introduced in The Neighbourhood Planning (General) Regulations 2012 and offers communities direct power to shape the development and growth in their local area.

The Stoke Golding Neighbourhood Plan will be a statutory plan and runs until 2036, with reviews every five years or so.

This Draft Plan is the result of consultation with the community and interest groups, and detailed work by the Neighbourhood Plan Advisory Committee over the last four years. Feedback from consultation events, questionnaire results and information about the area have helped in the preparation of this Draft Plan.

In addition to housing development, the Draft Plan contains policies and proposals to protect the countryside, important views, green spaces and heritage.

### **Highlights of the Plan**

The vision is for Stoke Golding to be a vibrant rural community set in attractive countryside and with a strong sense of local identity. It is proposed that this vision should be achieved by:

#### **The strategic housing requirement is met in a way that reflects local needs**

- Developed land at Mulberry Farm on High Street has been allocated for around 25 new homes
- If additional development is required by Hinckley & Bosworth Borough Council a reserve site on land off Hinckley Road has been allocated
- Provision is made for affordable housing

#### **The character and beauty of the countryside and its natural environment are safeguarded**

- Protecting against development
- Maintaining the separation from Dadlington
- Making use of our green infrastructure – the old railway line and the canal
- Enhancing Public Rights of Way
- Protecting our important views and valued landscapes
- Encouraging biodiversity

#### **The unique character and heritage of Stoke Golding is conserved**

- Maintaining our heritage assets, listed buildings, Bosworth battlefield, Stoke Golding and Ashby Canal Conservation Areas
- Promoting good design

#### **Important green spaces within the village are acknowledged and protected**

#### **Local services and facilities are protected and improved**

- Retaining our range of services – schools, halls, shop, pubs, sporting
- Improvements in village infrastructure to match any new development

#### **Improved local employment and tourism opportunities**

- Support to tourism developments associated with either the Ashby Canal or Bosworth Battlefield
- Support to further development at Willow Park Industrial Estate

**Where can I see the Draft Plan?**

You will be able to view the Draft Neighbourhood Plan on the Stoke Golding village website, along with supporting documentation from xxxxxxxxxxxx:

***<https://www.stokegolding.co.uk/np/>***

If you do not have internet access please phone 01455 xxxxxx and we will arrange for a hardcopy of the Draft Plan to be sent to you.



**How can I make comments?**

Comments on the Draft Neighbourhood Plan can be made using the Pre-Submission Comments Form which can be downloaded from the village website.

All comments/forms must either be emailed to [clerk.stokegoldingpc@gmail.com](mailto:clerk.stokegoldingpc@gmail.com) or posted to xxxxxx by xxxx 2020.

This is the last chance to influence the plan before submission to Hinckley & Bosworth Borough Council, which will then publish the proposed Plan for a further six-week period of consultation with ??????. Any responses to that consultation will then be sent, together with the Plan, to an Independent Examiner who may then:

- pass the Plan
- refuse the Plan or
- require amendments to the Plan.

If passed, the final Plan will then return to the Parish for a Referendum.

If a majority of those voting approve the Plan, it will then become part of a framework within which planning applications will be considered.

**STOKE GOLDING PC LETTER HEADED PAPER**

Dear Sir / Madam

**Pre-submission Consultation of the Draft Stoke Golding Neighbourhood Plan**

***Regulation 14 of The Neighbourhood Planning (General) Regulations 2012  
(as amended).***

Stoke Golding Parish Council is facilitating a consultation of the **Draft Stoke Golding Neighbourhood Plan** which will begin on xxxxx 2020 for a period of 6 weeks until xxxxx. All those who live, work or carry on business in the Stoke Golding Neighbourhood Plan Area as well as all statutory consultees are encouraged to look at this Draft Plan and provide constructive feedback during this six-week period.

**A copy of the Draft Neighbourhood Plan and all associated documents are available to view online from xxxxx at: <https://www.stokegolding.co.uk/np/>**

**Comments on the Draft Neighbourhood Plan can be made by using the Pre-Submission Comments Form which can be downloaded from the Parish Council's website.**

All Comments Forms must either be emailed to [clerk.stokegoldingpc@gmail.com](mailto:clerk.stokegoldingpc@gmail.com) or posted to The Clerk, Stoke Golding Parish Council, xxxxx by **xxxxx 2020**.

Thank you for your support.

Yours Sincerely

Clerk to the Parish Council

### Annex 3 Preliminary List of Consultees

Preliminary List of Consultees	
Consultation Body	Contact Name
<b>Various Bodies</b>	
DCLG	xxxx
HBBC	xxxx
HBBC MP	xxxx
Sutton Cheney Parish Council	Clerk
Barwell Parish Council	Clerk
Stoke Golding Parish Council	Clerk
Higham on the Hill Parish Council	Clerk
Leicestershire County Council	Policy Officer–Communities
Leicestershire County Council	xxxx
Stoke Golding Borough Councillor	xxxx
Hinckley Trinity Ward Cllrs	xxxx
Homes England	No contact
Homes and Communities Agency	No contact
Ancient Monuments Society	No contact
Natural England	No Contact
LLEP	xxxx
The Environment Agency	xxxx
CPRE Leicestershire	xxxx
Historic England	No contact
The Coal Authority	No contact
Network Rail	No contact
Health & Safety Executive	No contact
Highways England	xxxx
Western Power Distribution	No contact
Mobile Operators Association	No contact
BT Openreach	No contact
Three	xxxx
EE Corporate and Financial Affairs Dept	xxxx
Vodafone and 02	EMF Enquiries
West Leicestershire CCG	Managing Director
Barwell & Hollycroft Medical Centre	Practice Manager
Saint Martin's Catholic Academy	PA to Principal
St Margaret's Church of England Primary School	Executive Principal
National Grid	xxxx
British Gas Connections Ltd	No contact
British Gas Business	Head of Planning
Severn Trent Water	xxxx
Arriva Bus Service- 66	Via their website
Federation of Small Businesses	xxxx

<b>Preliminary List of Consultees</b>	
<b>Consultation Body</b>	<b>Contact Name</b>
Country Land & Business Association	xxxx
National Farmers Union	xxxx
GATE (Gypsy & Traveller Equality)	No contact
Interfaith Forum for Leicestershire	No contact
Federation of Muslim Organisations Leics	No contact
Action for Blind People merged with RNIB	No contact
Vista Blind	No contact
Action Deafness	No contact
Leicestershire Centre for Integrated Living	No contact
Age Uk Leicestershire & Rutland	No contact
Interfaith Forum for Leicestershire	No contact
Voluntary Action LeicesterShire	xxxx
Local Policing Unit	hinckleyandblaby.npa@leicestershire.pnn.police.uk
Sport England	No contact
Leicester-Shire & Rutland Sport	No contact
East Midlands Ambulance Service NHS Trust	No contact
Leicestershire Fire & Rescue	No contact
<b>Landowners</b>	
xxxx	xxxx
xxxx	xxxx
xxxx	xxxx
xxxx	xxxx
xxxx	xxxx
Oak Farm	xxxx
xxxx	xxxx
Bowns Homeware	xxxx
Shuttlewood Clarke foundation	The manager
xxxx	xxxx
xxxx	The manager
xxxx	Owner
Aggregate Industries	No contact
Midland Quarry Products	No contact
<b>Developers &amp; Agents</b>	
Marrons	tbc
Pegasus Group	xxxx
CERDA	xxxx



Annex 4 Consultation Comments Form

STOKE GOLDING

NEIGHBOURHOOD PLAN

PRE-SUBMISSION CONSULTATION COMMENTS FORM

PRE-SUBMISSION CONSULTATION COMMENTS FORM

**Please return by XXXX 2020 via**

E-mail: [clerk.stokegoldingpc@gmail.com](mailto:clerk.stokegoldingpc@gmail.com)

Drop off/post: xxxxx

This six-week pre-submission consultation on the Draft Stoke Golding Neighbourhood Plan is the last time we will be asking people for comments before submitting the plan to Hinckley & Bosworth Borough Council.

All responses received by the above date will be considered by the Neighbourhood Plan Advisory Committee and may be utilised to amend the Draft Neighbourhood Plan. A Consultation Statement including a summary of all comments received and how these were considered will be made available along with the amended Neighbourhood Plan. ***Please note we will not accept responses that are anonymous, and comments may be made public, but not your personal details.***

A copy of the Neighbourhood Plan can be viewed online from xxxxx at:  
<https://www.stokegolding.co.uk/np/>

Thank you for your help and support in preparing the Stoke Golding Neighbourhood Plan. If you would like to be kept updated on progress, please indicate at the end of this form.

<b>Title</b>	Insert title:
<b>First Name</b>	Insert first name:
<b>Last Name</b>	Insert last name:
<b>Job Title</b> <i>(If Applicable)</i>	Insert job title:
<b>Organisation</b> <i>(If Applicable)</i>	Insert organisation:
<b>Representing</b> <i>(If Applicable)</i>	Insert representing:

## PRE-SUBMISSION CONSULTATION COMMENTS FORM

**Address**

Insert address:

**Post Code**

Insert post code:

**Telephone**

Insert telephone number:

**Email**

Insert email:

### **SECTION 2: Representation**

*Where possible, please indicate to which part of the Draft Neighbourhood Plan each comment relates.*

**Please provide your COMMENTS below and use an extra sheet if necessary.**

Paragraph  
number  
and Page  
number in  
Plan

Your comments

Insert  
Paragraph  
and page  
number:

Insert comments:

Policy  
Reference  
Number

We would welcome your comments on the Policies

Insert  
policy  
reference  
number:

Insert comments:

General comments about the plan

## PRE-SUBMISSION CONSULTATION COMMENTS FORM

Insert comments:

**Date**

Insert date:

**If you would like to be kept updated on progress with the development of the Neighbourhood Plan, please tick here.**