

## Draft Plan for NP Area Drop-in Consultation Meetings.

### Aims.

1. To provide part of our evidence base of people's views.
2. To identify people's views to be included in a subsequent questionnaire.
3. To give basic information about our NP and NPs in general.
4. To give an overview of plan progress and timescale.

### Overview.

Two Drop-in meetings one in the day time at a weekend and one in the evening;  
Wednesday 26th October, 7 PM to 9 PM, at the Methodist Hall.

Saturday 29<sup>th</sup> of October, 10 PM to 2 PM at the Baxter Hall. They will be open to residents, people who work in The NP Area and those who use facilities in the area.

Refreshments will be provided for volunteers - tea, coffee, Juice and biscuits.

Demographic information will be asked of the attendees at the entrance eg name, gender, age/ten yearly age group (a specific age group would be useful for children and young adults), reason for attendance i.e. resident, working in village, uses facilities in the village. It would also be useful to see if they wish to register for email updates.

The principal idea is to allow residents to drop in and spend as much or as little time as they want to put forward their ideas for The NP.

Two methods, **to be used together**, are proposed:

#### 1. **Open Questions, designed to be non directional.**

Poster boards to be set up asking people to answer five open questions, that they answer anonymously in any way they wish. Attendees write their thoughts on large post it notes to put their answers below each question. The post-it notes to be handed out attached to A4 paper, although people would be allowed as many notes they wish, it would avoid pads of post it notes disappearing. The post it notes can then be collated into themes and a report developed.

The open questions:

- a. What do you like about the Stoke Golding area? (Please include your reasons).
- b. What don't you like about the Stoke Golding area? (Please include your reasons).
- c. Can the Stoke Golding Area be improved? If so how? (Please include your reasons).
- d. What facilities do the Stoke Golding Area need for now and the future? (Please include your reasons).
- e. Any other comments?
- f. Question for children and people who cannot stand, placed at a reachable height: If you can't reach the other posters, What would you like included in Stoke Golding's Neighbourhood Plan?

#### 2. **Asking specific questions**

Provision of large A1 size maps of to the following to be displayed:

- a. Green spaces: including conservation area, scheduled ancient monument, Battle of Bosworth site, SHLAAR sites.
- b. SHLAAR map (the latest version available). For residents to indicate preferred sites for building, not only currently offered sites.
- c. Hinckley and Bosworth Borough Council may require additional housing between 2026 and 2036, if land was needed for housing at some point in the future, where would you prefer to see this happen?

Please place up to 5 red dots anywhere on the map to indicate five different preferred places.

*The map is marked with Stoke Golding Conservation Area, the Battle of Bosworth Field site, the ancient monument site and sites that have already been offered for development.*

- d. For green spaces map people could use as many dots as necessary?

- e. An accompanying Poster would ask:

Which community green spaces do you value and which other green spaces do you consider important and not to be used for development?

Please use your green dots to mark all of them on the map.

Tell us where they are and why you value them below.

*The map is marked with Stoke Golding Conservation Area, the Battle of Bosworth Field site, the ancient monument site and sites that have already been offered for development.*

### Information provision.

1. A map of the Neighbourhood Plan Area.
2. A poster to explain how the event works.
3. A rolling power point presentation about the event and the Neighbourhood Plan. Presented in the short simple messages.
4. Examples of a neighbourhood plan, probably Market Bosworth's.
5. A poster to show where we are now and a realistic timescale for completion. A simple flowchart of the neighbourhood plan process, with ticks to indicate the tasks completed. The neighbourhood plan project plan would be used as a basis for this.

### Publicity.

The principal form method of publicity will be postcards to be circulated to each household and business in The NP Area.

Other publicity will include posters, flyers to Stoke Golding groups and societies, Stoke Golding website, Stoke Golding , Dadlington Co-op site and Stoke Golding NP Facebook page.

Use of other possible methods such as school newsletters/websites, Scout Facebook page and Stoke Golding club websites e.g. football club

(The purpose of the meeting needs to be made very clear, that this is an event for people to give their views in order to structure The Neighbourhood Plan

To this end the events will be known as **Neighbourhood Plan Suggestion Days**.

(Publicity should make it very clear that participants are not attending to view a finished neighbourhood plan but to shape the plan).

### Practicalities currently being addressed

1. Asking potential volunteers to sign up for time slots and tasks at the meetings.
2. AC members and PC members to be available at the meetings to answer questions.
3. Sourcing presentation boards projectors and screen.
4. Transporting and storing boards.
5. Preparation and design of posters.
6. Supply of maps.
7. Equipment eg projector and screen.
8. Tables and chairs.
9. Sourcing refreshments and stationary.

### Costings.

*The costings are to account for all eventualities. They are likely to be lower in practice.*

<u>Requirement</u>	<u>Cost per Item</u>	<u>Quantity</u>	<u>Cost</u>	<u>Comments</u>
<b><u>Room Hire</u></b>				
Methodist Hall		4 hours	£40.00	Includes set up time
Baxter Hall		Saturday	£15.00	Includes set up time
<b><u>Stationary</u></b>				
Post-it notes - 4" x 4" (or larger if obtainable)	£3.99	5	£ 19.95	Cheaper on Amazon - £17-34
Black Bic type pens - packs of 10	£1.50	5	£ 7.10	Amazon
A4 photocopy paper - five 500 sheet packs	£17.34	1	£ 17.34	Amazon. Probable over estimate of quantity
Red sticky dots - 270 per pack	£1.45	4	£ 5.80	Amazon
Green sticky dots - 270 per pack	£1.63	8	£ 13.04	Amazon
Drawing pins (white)		100	£ 1.95	Amazon
Black& yellow hazard tape		1 x 32m	6.55	To cover cables. Amazon, cheaper tapes available on Amazon
<b><u>Refreshments</u></b>				

<u>Requirement</u>	<u>Cost per Item</u>	<u>Quantity</u>	<u>Cost</u>	<u>Comments</u>
Tea, coffee biscuits , squash			£ 15.00	
<b><u>Display</u></b>				
Maps supplied by planning			Nil	
Posters	£17.00	10	£ 170.00	Elite Printing
Banner 8" x 2"			£120.00	Elite Printing
Poster boards			£387.20	From Main Event - Coleshill. Costing <b>includes VAT</b> and weekend collection. It is based on 12 display panels and 14 stands and weights for 1 week only. The costing is different from the email quote I have supplied due to an extra panel, pole and weight, so that we can have flexibility when setting up the displays. We hope to be able to borrow these for free or at reduced cost
Transport for poster boards		2 Days	£130	Hinckley Van Hire We hope we can get a volunteer to provide transport free
Storage of boards			£30	Cost if any unknown. Possibly at the Methodist Hall.
<b><u>Publicity</u></b>				
Post cards		820	£ 65.00	Elite Printing
<b><u>Sundries:</u></b> <b><u>To advertise and brighten environment</u></b>				
Assorted colour logo printed balloons		100	£ 95.00	Supplier Balloonantics - Hinckley. Available more cheaply on line. balloonsprinted.co.uk = £51.00
Helium cylinder rental - 1 week		1 week	£ 35.00	Balloonantics - Hinckley

<u>Requirement</u>	<u>Cost per Item</u>	<u>Quantity</u>	<u>Cost</u>	<u>Comments</u>
Ribbon		2	£ 3.00	Balloonantics – Hinckley. Probably can be sourced more cheaply
Balloon sticks		100	£ 6.00	Amazon (Balloonantics cot £10 per stick!!)
Balloon pump	£5.05	2	£ 10.10	Amazon
<b><u>Total</u></b>			£1193.43	

### Evidence Base.

(2 volunteers have been co-opted)

1. Demographic data of attendees to be collated; attendance numbers and by age group/age, gender, reason for attending (Resident, Works in Area, Uses Facilities in area).
2. Responses to be collated into themes appropriate for the questionnaire. Numbers proposing each theme to be recorded.
3. Original data to be kept electronically by scanning.
4. Photographs to be recorded of meeting and specifically dots on map.