

**Draft Minutes of Stoke Golding Parish Council Convent Open Space Committee**

Minutes on the 17th meeting of Stoke Golding Parish Council Convent Open Space Committee held at 7pm on 15<sup>th</sup> June 2022 at the Methodist Hall

- **Attendance:** Cllr C Pegg (in the chair), Rachel Terheege (RT), David Goodsell (DG), Mark Styles (MS) and one Parish Councillor (NS)

**17/1 To receive apologies for absence:**

- It was **NOTED** that apologies were received from Chris Jephcote (CJ), Cllr A McLean (AM), Sarah Robinson (SR)

**17/2 To receive declarations of interest on items on the agenda and dispensations:**

The following was **RESOLVED:**

- It was **NOTED** that declarations still applied as per previous meetings

**17/3 Public participation – to consider any comments by the public on items on the agenda:**

The following was **RESOLVED:**

- It was **NOTED** that there were none.

**17/4 To confirm the minutes of the previous meeting of the committee**

The following was **RESOLVED:**

- It was **NOTED** that minutes of the meeting held on 18<sup>th</sup> May 2022 were unanimously **AGREED** and the Chairman signed the minutes of the 16<sup>th</sup> meeting as a correct record of the meeting.

**17/5 To consider any matters arising from previous decisions of the committee not covered by the agenda**

The following was **RESOLVED:**

- It was **NOTED** that there were none

**17/6 To consider formal play area matters**

The following was **RESOLVED:**

- It was **NOTED** that the PC has agreed for the contractor (MS) to carry out necessary repairs to the equipment. The temporary signs (Convent Meadow) should be ready and sent to SB along with signs warning of uneven ground. The gate to the area now opens fully and the grass cutting will be maintained regularly.
- The bench will be placed on a mowed area at the end outside of the play area. MS will send a quote for fitting it and the table and waste bin.

**17/7 To consider informal open space matters**

The following was **RESOLVED:**

- It was **NOTED** that there is nothing to add.

**17/8 To consider allotments matters**

The following was **RESOLVED:**

- It was **NOTED** that the chosen drainage contractor is still delaying so SB has been asked to contact the other company that quoted for an up to date quote
- CP thanked MS for tidying the area and for talking to other allotment holders about their housekeeping.

**17/9 To consider orchard area matters**

The following was **RESOLVED:**

- It was **NOTED** that DG reported that the scouts have been successful in their bid for 420 whips and these will be available in October. He has been unable to put in an order for 15 fruit trees as the supplier will not give a price or take an order until September. As NS wants to put in an initial claim for a Shire grant this week, she asked for as much information as possible and sample quotes to assist her application.

**17/10 To consider conifer area matters**

The following was **RESOLVED:**

- It was **NOTED** that CP has been contacted by Severn Trent Chief Engineer. Due to departments being split up no appropriate action had been taken. They were unaware of the situation regarding Mar City. The area has not been adopted yet so she has arranged for CP to be contacted by the adoption team and also a site engineer as S/T should be maintaining the carpark area. She passed on details of a website showing the underground piping system. The land will belong to the PC but S/T will have a right of passage for maintenance.
- The tree specialist is working on a quote for necessary trees and any additional expenses so that the full cost can be sent to Thomas Barton.

**17/11 To consider gates matters**

The following was **RESOLVED**:

- It was **NOTED** that the original iron gates are still held at Ironstyles. The existing gate belongs to Severn Trent and they have to agree before it can be replaced by the iron gates. If agreement is reached after a site visit, the gates could be installed and the incorporated pedestrian gate might be available for the public. The car park would not be available for public use as it has to be kept available for maintenance vehicles at all times.
- The PC has agreed to replace the hedge to the right of the gate (down the bridle path) with new trees and to put in a pedestrian gate.

**17/12 To consider balancing pond matters**

The following was **RESOLVED**:

- It was **NOTED** that once a site map is available, it will show what can or cannot be achieved in that area and so open up further discussion.

**17/13 To receive and consider such communications as received by the Clerk**

The following was **RESOLVED**:

- It was **NOTED** that there were none

**17/14 To consider items needed to be brought to public's attention**

The following was **RESOLVED**:

- It was **NOTED** that there were none

**17/15 To consider future agenda items**

The following was **RESOLVED**:

- It was **NOTED** that there was none.

The meeting closed at 8.00pm

**Next meeting: - Wednesday, 20<sup>th</sup> July 2022 at 7.00pm at the Methodist Hall**