

**Minutes of Stoke Golding Parish Council Convent Open Space Committee**

Minutes on the 26th meeting of Stoke Golding Parish Council Convent Open Space Committee held at 7pm on 17<sup>th</sup> May 2023 at the Methodist Hall

- **Attendance:** Cllr C Pegg (in the chair), Cllr A McLean (AM), David Goodsell (DG) Chris Jephcote (CJ), Rachel Terheege (RT), Mark Style (MS)

**26/1 To receive apologies for absence:**

- It was **NOTED** that there were none

**26/2 To receive declarations of interest on items on the agenda and dispensations:**

The following was **RESOLVED:**

- It was **NOTED** that declarations still applied as per previous meetings

**26/3 Public participation – to consider any comments by the public on items on the agenda:**

The following was **RESOLVED:**

- It was **NOTED** that there were none.

**26/4 To confirm the minutes of the previous meeting of the committee**

The following was **RESOLVED:**

- It was **NOTED** that minutes of the meeting held on 19<sup>th</sup> April 2023 were unanimously **AGREED** and the Chairman signed the minutes of the 25<sup>th</sup> meeting as a correct record of the meeting.

**26/5 To consider any matters arising from previous decisions of the committee not covered by the agenda**

The following was **RESOLVED:**

- It was **NOTED** that there were none

**26/6 To consider formal play area matters**

The following was **RESOLVED:**

- It was **NOTED** that one quote has been received to dig out foundations, lay a suitable base and fit the matting. ACTION: CP to obtain two more quotes.

**26/7 To consider allotments matters**

The following was **RESOLVED:**

- It was **NOTED** that there are concerns that the ditch might be seen as a hazard without a protective fence. The allotment group are to put in stakes to mark along the edge and they will check the conditions of their insurance regarding protective barriers. The PC will also check their insurance and legal advice.
- It was **NOTED** that measures need to be taken to ensure the gate cannot be lifted off the post and thereby opened to unwanted vehicles.

**26/8 To consider orchard area matters**

The following was **RESOLVED:**

- It was **NOTED** that a contractor (MW) has agreed to reapply for liability insurance so that he will be eligible to quote to move the pile of soil/debris and to level the ground. ACTION: CP to get two further quotes. The good top soil from the pile will be used to fill the holes left by the dead fruit trees.
- It was **NOTED** that MS will be asked to quote to clear weeds along the fence along the bridleway.

**26/9 To consider conifer area matters**

The following was **RESOLVED:**

- It was **NOTED** that Severn Trent has agreed that we meet the criteria to apply for a grant. Action can now begin to collate the necessary information for the claim form. The one quotation will be used as a template to obtain two further grants. This information will then be available to claim further grants e.g. via Graham Chilvers and lottery Awards for All.
- It was **NOTED** Greg is doing a tree survey and any safety issues will be actioned.

**26/10 To consider gates matters**

The following was **RESOLVED:**

- It was **NOTED** that the Parish Council is still waiting for documentation from Severn Trent and CP is still trying to arrange a visit with them regarding the gate.

#### **26/11 To consider balancing pond matters**

The following was **RESOLVED**:

- It was **NOTED** that the water in the balancing pond is higher than expected and this is due to a blockage in the area below the manhole covers. CP Has contacted Severn Trent and is waiting for the suds team to contact him. He has written to his contact at S/T regarding the urgency of this.
- It was **NOTED** that the Harris fencing needs removing – quote to be obtained

#### **26/12 To receive and consider such communications as received by the Clerk**

The following was **RESOLVED**:

- It was **NOTED** that DG asked if his son could undertake an ecological case study of the area for his master's degree. The committee agreed and DG will take photographs of the area. A risk assessment will be required if he needs to research the ground

#### **26/13 To consider items needed to be brought to public's attention**

The following was **RESOLVED**:

- It was **NOTED** that signs have been ordered advising the public of uneven ground and deep water. **ACTION:** RT to check if clerk has ordered signs – please clean up after your dogs- or if this needs authorising.
- It was **NOTED** that the public will be advised via Facebook if and when any work is to start

#### **26/14 To consider future agenda items**

The following was **RESOLVED**:

- It was **NOTED** that there was none.

The meeting closed at 7.45pm

**Next meeting: - Wednesday, 21<sup>st</sup> June 2023 at 7.00pm at the Methodist Hall**