

Minutes of Stoke Golding Parish Council Convent Open Space Committee

Minutes on the 11th meeting of Stoke Golding Parish Council Convent Open Space Committee held on 15th December 2021 at the Methodist Hall

- **Attendance:** Cllr C Pegg (in the chair), Cllr A McLean, Mark Styles, Cllr Rachel Terheege (minutes)

11/1 To receive apologies for absence:

- It was **NOTED** that apologies were received from David Goodsell (DG), Chris Jephcote (CJ), Sarah Robinson (SR)

11/2 To receive declarations of interest on items on the agenda and dispensations:

The following was **RESOLVED:**

- It was **NOTED** that declarations still applied as per previous meetings and MS has passed his forms to PC clerk

11/3 Public participation – to consider any comments by the public on items on the agenda:

The following was **RESOLVED:**

- It was **NOTED** that there were none.

11/4 To confirm the minutes of the previous meeting of the committee

The following was **RESOLVED:**

- It was **NOTED** that minutes of the meeting held on 17th November 2021 were unanimously **AGREED** and the Chairman signed the minutes of the 10th meeting as a correct record of the meeting.

11/5 To consider any matters arising from previous decisions of the committee not covered by the agenda

The following was **RESOLVED:**

- It was **NOTED** that there were none

11/6 To consider formal play area matters

The following was **RESOLVED:**

- It was **NOTED** that ROSPA would charge £240 to come out for a non-scheduled visit. It was **AGREED** that it was too long to wait until May. **ACTION:** to ask SB to book it now from COSC budget. The surrounding area has been strimmed and will be done again just before the ROSPA visit when known.
- It was suggested that the fence panels could be offset to form an entrance without the need of a gate just an additional post. CP and AM have been unable to contact the resident who has replaced his back fence with the gate. **ACTION:** AM and CP will draft a letter which they will ask SB to send from the PC.

11/7 To consider informal open space matters

The following was **RESOLVED:**

- It was **NOTED** that the area of the informal play area needs a site visit to mark out and define the area.

11/8 To consider allotments matters

The following was **RESOLVED:**

- It was **NOTED** that SB (PC clerk) is completing claim forms for a grant towards the drainage. Work could start January /February. It will be a French drain (a ditch with stones in it)
- It was **NOTED** that the PC insurance company required a copy of the allotment group's indemnity insurance. **ACTION:** MS to send SB a copy

11/9 To consider orchard area matters

The following was **RESOLVED:**

- It was **NOTED** that DG will produce a list of trees for the orchard. The tree specialist will price them and any additional guards required so that they can be ordered. DG suggested that the scouts be invited to help plant them. This is a project that the Thomas Barton Charity might be interested in funding. The existing trees need tidying.

11/10 To consider conifer area matters

The following was **RESOLVED**:

- It was **NOTED** that the Forestry Commission has not replied yet. There are other schemes that may help with funding. **ACTION**: CP to talk to Andy at LCC regarding other grants

11/11 To consider boundary and gates matters

The following was **RESOLVED**:

- It was **NOTED** that the original convent gates need to be looked at and photographed and then a decision can be made regarding where they can go.

11/12 To consider balancing pond matters

The following was **RESOLVED**:

- It was **NOTED** that there is nothing to add at this stage.

11/13 To consider compost toilet future and insurance implications

The following was **RESOLVED**:

- It was **NOTED** that a contractor quoted £650 to refurbish the structure and convert it to a hide. We need a cost for a base and for moving it to the designated site. There are tins of the original paint to treat it when in place. This is a project the Thomas Barton Charity might be interested in funding. **ACTION**: SB to add the toilet to our list of assets and notify the insurance company (value £6000) and then change its description when altered.
- It was **NOTED** that the gate to the allotments needs changing to a kissing gate. **ACTION**: CP to get a quote and suggest funding to Thomas Barton.
- There are two trees that appear likely to come down. We are waiting for approval from HBBC for all tree work as scheduled by the tree specialist. If these are thought to be urgent a five day notice can be sent to HBBC to notify them of their removal.

11/14 To receive and consider such communications as received by the Clerk

The following was **RESOLVED**:

- It was **NOTED** that there were none

11/15 To consider items needed to be brought to public's attention

The following was **RESOLVED**:

- It was **NOTED** that there was none

11/16 To consider future agenda items

The following was **RESOLVED**:

- It was **NOTED** that there was none.

The meeting closed at 8.00pm

Next meeting: - Wednesday, 19th January 2022 at 7.00pm at the Methodist Hall