

**Minutes of Stoke Golding Parish Council**

Minutes of the 384th meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 1<sup>st</sup> November 2017

**Attendance:** Cllr R Terheege (in the chair), C Pegg, R Fisher, P Goodsell and N Smith, Parish Clerk Theresa Case, County Councillor Ivan Ould, Borough Councillor Reg Ward.

**384/1 Apologies for Absence** Cllrs S Beale and R Mitchell

**384/2 Declarations of interest on items on the agenda and dispensations:** None.

County Cllr Ivan Ould reported on the following issues:

1. On-going issues regarding ditch/drainage at Convent Corner.
2. Issues with the Ivy Close development.
3. Issues with parking on Roseway.
4. Stoke Golding Post Office – County Cllr Ould and Borough Cllr Ward to ask local authorities to put pressure on the Post Office for increased security.  
**RESOLVED ACTION:** The Parish Council also to write to LCC, HBBC and the Post Office.
5. Emergency item to cabinet – delayed transfer of patients may result in cuts to funds for adult social care.
6. Housing Developments now looking forward to 2050 – corridors of economic growth/A5 expressway.

The Clerk reported that Cllr Beale has raised concerns regarding the easy access to the Covent Drive play area/open space and that there is still no signs to keep out.

**RESOLVED ACTION:** Clerk to inform HBBC Planning Enforcement Team.

Borough Councillor Reg Ward reported on the following issues:

1. Brunel Road cadets proving very successful.
2. Planning application for 37 Wykin Lane.
3. Co-operation with other councils in the merging local plan is getting in the way of local delivery.
4. Speed of planning application process is improving.
5. 5 year housing supply – possible firmer approval of S106 upfront would help.
6. Leisure Centre success – all activities on the up.
7. NPPF meaningful engagement with communities.

**384/3 Confirmation of 383rd meeting minutes:**

It was **RESOLVED** that the minutes of the Parish Council meeting held on 4<sup>th</sup> October 2017 were unanimously **AGREED** and the Chairman signed the minutes of the 383rd meeting as a correct record of the meeting.

**384/4 Matters arising:**

Crime Report for August 2017– the following figures were obtained from the police.uk website:

10 crimes reported:

- 1 burglary near Station Road – under investigation.
- 1 other crime near Pine Close – under investigation.
- 1 criminal damage/arson near Greenhill Road – under investigation.
- 3 anti-social behaviour near Hinckley Road, High Street and Church Close.
- 2 other thefts near Church Walks and Shenton Close – investigation complete, no suspect identified.
- 1 vehicle crime near Andrew Close – investigation complete, no suspect identified.
- 1 theft near Church Close – investigation complete, no suspect identified.

BT phone kiosk - BT report that the external maintenance of phone kiosks takes place from March to September, so the village telephone kiosk will be put on the schedule for next year.

Ground Maintenance:

Extra cuts – It was **NOTED** that extra cuts have been carried out, at an **AGREED** cost of £285.00.

Church Walks cut back – It was **NOTED** that Church Walks has been cut back, at an **AGREED** cost of £94.00.

Weed killing - It was **NOTED** that weed killing has been carried out, at an **AGREED** cost of £70.00.

**384/5 Reports of elected officers of the council and the clerk:**

**a) Financial Progress Report**

The following was **RESOLVED:**

- The Financial Report was unanimously **AGREED** and it was signed by the Chairman.
- Income for the month of October 2017 was **NOTED** at £2,337.99.
- Expenditure for the month of October 2017 was **VERIFIED** at £5,698.44.
- The bank reconciliation for the month of October 2017 was **NOTED**.

**b) Reports of Council representatives and Clerk:**

Cllr Pegg reported on moss on pathways at Wykin Lane Cemetery, pathway edges and the oak tree at the recreation field.

Cllr Terheege reported on Chairman training.

It was **RESOLVED** unanimously **AGREED** to proceed with the purchase of a fire proof deed box, to scan the PC deeds and store originals at the HBBC storage Unit.

The Clerk reported on VAT training.

**RESOLVED ACTION:** Cllr Pegg to investigate burning off moss and chase Harbours. JG to quote for pathway edges.

**c) Playground inspection:**

Monthly report: **NOTED**.

**RESOLVED ACTION:** None.

#### **384/6 Planning Application Matters:**

Planning application procedures were discussed and reviewed as follows:

**a) New Applications:**

37 Wykin Lane, SG – erection of triple garage with habitable space at first floor Level ( re-submission of 17/00468/HOU).

**RESOLVED COMMENT:** In the context of the surrounding area the Parish Council considers this application to be overdevelopment on an inappropriate site. The Parish Council considers the application is for a dwelling rather than a garage and this back land development would set a precedent for further applications of this type in the village.

**b) Amended:** None

**c) Permissions approved:** None

**d) Refusals:** None

**e) Appeals:** None

**f) Withdrawn:** None.

#### **384/7 Neighbourhood Plan**

The following was **RESOLVED:**

- The minutes of the meeting held on the 11<sup>th</sup> October were **NOTED**.
- To **ACTION** the Clerk to seek clarification from LRALC regarding the status of the non-public meetings.
- Concerns regarding the questionnaire delivery were **NOTED** and it was **AGREED** this would not affect the validity of the data, as questionnaires were widely publicised and available from other sources and public consultations were held.

#### **384/8 Sport in Stoke Golding (SISG)**

Cllr Pegg reported on an initial visit by an architect and further architects will visit the site shortly.

**RESOLVED ACTION:** Initial advice and prices for proposals to be taken to the SISG committee for consideration.

#### **383/9 To adopt budget for next financial year commencing 1<sup>st</sup> April 2018**

The following was **RESOLVED:**

- It was **AGREED** to adopt the budget for the next financial year commencing 1<sup>st</sup> April 2018.

#### **384/10 To consider to extend ground maintenance contract and review specifications**

The following was **RESOLVED:**

- The revised ground maintenance specifications were **AGREED**, to include further increases to grass cuts as follows: 20 cuts to recreation field, both cemeteries and Bennett Close and 16 cuts to the Churchyard.
- It was **AGREED** to update the ground maintenance contract conditions for tender.
- It was unanimously **AGREED** to extend the ground maintenance contract with JG, for a further term of three years.
- To **ACTION** the Clerk to confirm the decision to JG and forward the revised specifications and contract for submission of his prices; to be considered at the January meeting.

#### **384/11 Pavilion showers**

The following was **RESOLVED:**

- It was **AGREED** to proceed with the repair of the showers, at a cost of £1200.

#### **384/12 Pitch hire**

The following was **RESOLVED:**

- It was **NOTED** that the Adult Club is playing elsewhere this season, but may wish to return to play at Stoke Golding in the 2018/9 season should the PC return to the HBBC charging structure.
- To **ACTION** the Clerk to chase outstanding pitch hire fees for 2016/17.
- It was **AGREED** that no application for pitch hire will be considered while fees are outstanding.

#### **384/13 Data Protection and Freedom of Information**

The following was **RESOLVED**:

- The Stoke Golding Parish Council Privacy Notice – Data Protection Policy, Freedom of Information Policy and Sharing Record Sheet were **AGREED** and **ADOPTED** by the Parish Council.
- It was **NOTED** that the Publication Scheme has been updated to show access to these policies.
- To **ACTION** Cllr Fisher to put the new policies and updated Publication Scheme on the Stoke Golding Village Website.
- It was **AGREED** to proceed with the purchase of a lap top and software, at a cost of £533.80.

#### **384/14 Laburnum Cottage community land**

The following was **RESOLVED**:

- The revised proposal for the community land was **AGREED** in principle, subject to satisfactory negotiation regarding the maintenance budget.
- To **ACTION** the Clerk to forward the Parish Council's proposals for the maintenance budget to Cartwright Homes for consideration.

#### **384/15 To resolve upon the monthly schedule of payments**

It was **RESOLVED** that the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: October 2017 - Wicksteed – gym equipment spare parts £76.73 and November 2017 - electricity to pavilion £38.00, admin – clerk's salary and office expenditure £527.01, LRALC- training £70.00, Water Plus Ltd – Village Hall supply £220.96, ICO registration £35.00, Bugler £35.00, ground maintenance – contract £1,253.67, additional work – extra cuts, Church Walks cut back, weed killing £449.00.

#### **384/16 To receive and consider such communications as received by the Chairman of the council**

The following was **RESOLVED**:

##### **Written**

- St Margaret's Church PCC – the reply regarding the pathway renovation was **NOTED** and an update has been sent as agreed at the last meeting.
- The S106 Report was **NOTED** and arrangements for funding of the roundabout were discussed.
- To **ACTION** the Clerk to put Tesco Bags of Help information in the Stoker and on the Co-operative Website and Cllr Smith to contact the Hinckley Times.
- LRALC – The Good Councillor's Guide to Finance and Transparency and Internal Audit information was **NOTED**.
- Resident's concern regarding recreation field leaves was **NOTED** and will be monitored.
- Resident's concern regarding Church Walks trees was **NOTED** and the Clerk will reply.
- Citizens Advice Leicestershire – funding request was **NOTED**.
- Young apple trees for planting – it was **AGREED** that the PC should fund sundries and assist in arranging of tree planting.
- To **ACTION** Cllr Pegg to discuss with DM possible location for the trees at WL Cemetery.
- To **ACTION** DG to contact the White Swan regarding possible land at the rear for planting

##### **Verbal**

- WL Cemetery moles - it was **AGREED** to contact the mole catcher.
- Cemetery Administrator – notification of additional memorial stone – this was **NOTED**.

#### **384/17 To consider items needed to be brought to public's attention**

None

#### **384/18 Any Other Business**

Cllr Fisher reported on the Xmas tree arrangements.

Cllr Beale has looked at Station Road regarding road markings.

**RESOLVED ACTION:** Clerk to contact highways.

MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED - There were none.

The meeting closed at 9.40pm

**Next meeting:- Methodist Hall, Wednesday 6<sup>th</sup> December 2017 at 7pm**

