

**Draft Minutes of Stoke Golding Parish Council**

Minutes of the 405th meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 7<sup>th</sup> August 2019

**Attendance:** Cllr R Terheege (in the chair), S Beale, C Pegg, R Fisher, A McLean, A Clover, Parish Clerk Theresa Case, County Councillor Ivan Ould.

**405/1 To receive apologies for absence:** Cllr N Smith and Borough Cllr Jonathan Collett.

**405/2 To receive declarations of interest on items on the agenda and dispensations:**  
None.

**405/3 To receive reports by County and Borough Councillors**

A report by County Cllr Ivan Ould was circulated to all councillors prior to the meeting and the following was discussed:

1. Local flooding issue – Stoke Road.
2. Concerns regarding the shortfall in the HBBC 5-year housing supply.
3. Meeting with the Police and Crime Commissioner – main concerns child abuse and knife crime.
4. Market Bosworth water Park – parking issues and safeguarding children.
5. Surface dressing in Stoke Golding.

A report by Borough Cllr Jonathan Collett was circulated to all councillors prior to the meeting and was **NOTED**.

**405/4 Public participation – to consider any comments by the public on items on the agenda:**  
None.

**405/5 To confirm the minutes of the 404th meeting of the Parish Council:**

It was **RESOLVED** that the minutes of the Parish Council meeting held on 3<sup>rd</sup> July 2019 were unanimously **AGREED** and the Chairman signed the minutes of the 404th meeting as a correct record of the meeting.

**405/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:**

Updates:

None.

**405/7 Reports of elected officers of the council and the clerk:**

**a) Financial Progress Report**

The following was **RESOLVED**:

- The Financial Report was unanimously **AGREED** and it was signed by the Chairman.
- Income for the month of July 2019 was **NOTED** at £677.00.
- Expenditure for the month of July 2019 was **VERIFIED** at £5,913.17.
- The bank reconciliation for the month of July was **NOTED**.

**b) Playground inspection:**

Monthly report:

The following was **RESOLVED**:

- The safety inspection report was **NOTED**.

**c) Ground Maintenance Report**

The following was **RESOLVED**:

- Urgent work to remove a crumbling tree stump from the recreation field was **AGREED**, at a cost of £70.
- Photographs of the wildflower meadow at Wykin Lane Cemetery were **NOTED**.
- Maintenance of the wildflower area at Bennett Close was discussed and **AGREED**.
- To **ACTION** the Clerk to liaise with JG to carry out the necessary work.
- Split guttering on the village hall was **NOTED** and VHMC have been informed.
- Urgent tree work at Wykin Lane Cemetery was **AGREED**, at a cost of £120.00.
- Problems with brambles on the solar panel boundary at the recreation field were discussed and **NOTED**.
- To **ACTION** the Clerk to contact the landowner and solar panel company.

#### **d) Crime Report**

The following was **RESOLVED**:

- Crime figures for May 2019 – the following figures were **NOTED** from the police.uk website.
- 1 violence and sexual offences near Greenwood Road – action to be taken by another organisation.
- 1 violence and sexual offences near Greenwood Road – investigation complete, no suspect identified.
- 1 violence and sexual offences near Greenwood Road – investigation complete, no suspect identified.
- 1 other theft near Greenwood Road - investigation complete, no suspect identified.
- 1 burglary near Church Close – under investigation.
- 1 vehicle crime near Bennett Close - investigation complete, no suspect identified.

#### **e) Report by Clerk on other matters**

The following was **RESOLVED**:

- An update on the cricket pitch hire fees was **NOTED**.
- Problems with the Parish Council laptop were discussed and **NOTED**.
- The Clerk reported on the new NALC Model Financial Regulations and it was **NOTED** this will be a future agenda item.

#### **f) Reports of Councillors on meetings they have attended relating to the work of the Parish Council**

The following was **RESOLVED**:

- Cllr Terheege and Beale reported on a meeting with Borough Councillor Jonathan Collett.

#### **405/8 Planning Application Matters:**

Planning applications were considered and any comments resolved as follows:

##### **a) New Applications:**

Blacksmiths Cottage, Blacksmiths Yard, SG – works to trees.

52 High Street, SG – works to trees.

##### **b) Amended:**

None

##### **c) Permissions approved:**

16 Whitemoors Close, SG – single storey rear extension.

##### **d) Refusals:**

Land east of Higham Lane, SG - agricultural building.

##### **e) Appeals:**

None.

##### **f) Withdrawn:**

1 Church Close, SG – removal of dead branches on 1 sycamore tree.

#### **405/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and consider any recommendations**

The following was **RESOLVED**:

- Minutes of the NPAC meetings held on the 8<sup>th</sup> July was **NOTED**.
- A report by Cllr Beale was **NOTED** and included:
  1. Resident's comments regarding the shortfall in the HBBC 5-year housing supply.
  2. Work on first draft 85% completed.
  3. Borough Councillor support and attendance at next NPAC meeting.
  4. Funding.
- It was **AGREED** for the consultant to proceed with an application for a Locality grant of £8,513.50.
- It was **AGREED** to purchase memory sticks, at a cost of £16.50.

#### **405/10 To receive an update on Sport in Stoke Golding (SISG)**

The following was **RESOLVED**:

- An update by Cllr Pegg on progress was **NOTED**; full initial costings are still pending.

#### **405/11 To update on works to St Margaret's Churchyard wall**

The following was **RESOLVED**:

- It was **NOTED** that EIP funding has been confirmed and the contractor informed.
- To **ACTION** the Clerk to liaise with the contractor to make necessary arrangements.

#### **405/12 To update on memorial safety – gravestone repairs**

The following was **RESOLVED**:

- It was **NOTED** that the Diocesan Advisory Committee (DAC) has recommended, subject to provisos, the application for approval and the public consultation period will commence on the 5<sup>th</sup> August 2019.
- Comments from HBBC Conservation Officer regarding the railings around a grave at the churchyard were discussed and **NOTED**.

- To **ACTION** the Clerk to proceed with quotes for repair of the railings.
- A memorial previously laid down at Hinckley Road Cemetery was discussed and it was **AGREED** that it should be temporarily moved to a safer place; Clerk to make arrangements.

#### **405/13 To consider tree inspection report and works to trees**

The following was **RESOLVED**:

- It was **NOTED** that planning permission for work at the churchyard was still pending.
- It was **NOTED** that approval from the Diocese for work at the churchyard and Hinckley Road Cemetery was still pending.
- It was **NOTED** that the urgent inspection work and stump grinding at the recreation field was complete.
- It was **AGREED** to proceed with a quote for works to trees, at a cost of £260.00.

#### **405/14 To consider Wykin Lane Cemetery pathways**

The following was **RESOLVED**:

- Three quotes were **NOTED**.
- To **ACTION** the Clerk to submit the quotes for EIP funding.
- To **ACTION** Cllr Pegg to liaise further with the contractor.

#### **405/15 To consider proposals for play equipment for 12-18 year olds**

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

#### **405/16 To consider the Neighbourhood Watch Scheme**

The following was **RESOLVED**:

- It was **NOTED** that two residents had expressed an interest in setting up a scheme in Stoke Golding.
- To **ACTION** the Clerk to contact the residents and put them in touch with the NHW Development Officer for Hinckley.

#### **405/17 To consider Laburnum Close community land**

The following was **RESOLVED**:

- It was **AGREED** to proceed with the instruction of Thomas Flavell and Sons to act for the Parish Council in the transfer of community land.

#### **405/18 To review risk assessment**

The following was **RESOLVED**:

- It was **AGREED** to approve the amended risk assessment.

#### **405/19 To consider works to the recreation field pathways**

The following was **RESOLVED**:

- Ring-fenced reserves for maintenance of recreation facilities were **NOTED**, at £16,094.70.
- To **ACTION** Cllr Pegg to liaise with JG regarding necessary work.

#### **405/20 To consider Hinckley Road Cemetery boundary matter**

The following was **RESOLVED**:

- Comments from the resident's consultant were **NOTED**.
- Land Registry guidance and comments from LRALC consultant were discussed and **NOTED**.
- To **ACTION** the Clerk to draft the **AGREED** reply and send to Cllrs for approval.

#### **405/21 To consider Heritage street name signs**

The following was **RESOLVED**:

- A reply from HBBC regarding the directional access signs on the Morris Homes development was **NOTED**.
- It was **AGREED** that the Parish Council should seek EIP funding in the next financial year for these signs.

#### **405/22 To consider installation of benches**

The following was **RESOLVED**:

- It was **NOTED** that the donated bench had been received and the location was **AGREED**.
- It was **AGREED** to proceed with installation, at a cost of £80.00 which has been paid by the donor.
- The circular bench and tree options were discussed and it was **AGREED** to seek a quote to reinstall the bench in the previous location, with no tree at this time.

#### **405/23 To consider request to change a burial plot for a cremation plot**

The following was **RESOLVED**:

- It was **AGREED** to change a burial plot for a cremation plot and proceed with a refund of £290.00.

#### **405/24 To consider HBBC Public Space Protection Order (PSPO)**

The following was **RESOLVED**:

- It was **AGREED** not to cover the recreation field under the PSPO.
- It was **AGREED** that the current recreation field byelaws should be reviewed.

#### **405/25 To consider a request to meet Pegasus**

The following was **RESOLVED**:

- A request by Pegasus to meet with the Parish Council, to discuss a future proposal for a site in Stoke Golding was **DECLINED**.
- It was **AGREED**, by a majority vote, to suggest that an open public event be arranged and held by Pegasus to inform residents of the future proposals.

#### **405/26 To resolve upon the Monthly Schedule of Payments**

It was **RESOLVED** that the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: July 2019: Sport in Stoke Golding – pavilion project £2,000.00, Water Plus Ltd – village hall/pavilion supply £33.12, Rainbow Copy Shop – printing £103.50 and August 2019: electricity £17.00, admin – clerk's salary and office expenditure £760.14, gravedigger £100.00, PKF Littlejohn LLP – external audit £360.00, Broxap – cemetery bins £1,283.88, ground maintenance – contract £1,617.73, playground inspection and removal of tree stump £90.00.

#### **405/27 To receive and consider such communications as received by the Clerk**

The following was **RESOLVED**:

##### **Written**

- Information from HBBC on PayPal Giving Fund was **NOTED**.
- A request from Scope regarding a clothes bank site was **NOTED**.

##### **Verbal**

- Resident's information regarding land surveys on Wykin Lane was **NOTED**.
- Contractor's query regarding land for a food union was **NOTED** and passed on to the NPAC.
- Resident's query regarding a grave at Hinckley Road was **NOTED** and to **ACTION** the Clerk to reply.

#### **405/28 To consider items needed to be brought to public's attention**

None

#### **405/29 To consider future agenda items**

The following was **RESOLVED**:

- To update on data protection.

The meeting closed at 9.45pm

**Next meeting:- Methodist Hall, Wednesday 4<sup>h</sup> September 2019 at 7pm**