

**Draft Minutes of Stoke Golding Parish Council**

Minutes of the 380<sup>th</sup> meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 5<sup>th</sup> July 2017

**Attendance:** Cllr R Terheege (in the chair), S Beale, R Mitchell and N Smith, Parish Clerk Theresa Case, County Councillor Ivan Ould, Borough Councillor Reg Ward, David Goodsell and Bernard Arnold..

**380/1 Apologies for Absence** Cllr Pegg, Fisher and Goodsell and Jim Hope.

**380/2 Declarations of interest on items on the agenda and dispensations:** None.

A report by County Cllr Ivan Ould was circulated to all councillors prior to the meeting and the following issues were discussed:

1. Parish Forum meeting.
2. Ambulance delays
3. CAMHS and oncology services.
4. Youth offending services.
5. Laburnum Cottage.

Borough Councillor Reg Ward reported on the following issues:

1. Laburnum Cottage – will go to the August planning committee meeting.
2. Morris Homes – planning issues, viability of affordable housing and ownership of the drainage ditch still unresolved.
3. Parish and Communities Initiative Fund – over-subscribed.
4. HBBC – £3 million to be spent on renewal of fleet of vehicles.

**380/3 Confirmation of 379th meeting minutes:**

It was **RESOLVED** that the minutes of the Parish Council meeting held on 7<sup>th</sup> June 2017 were unanimously **AGREED** and the Chairman signed the minutes of the 379th meeting as a correct record of the meeting.

**380/4 Matters arising:**

Crime Report for April 2017– Anti-social behaviour - one near High Street and one near Greenwood Road. One vehicle crime near Greenwood Road - under investigation.

An arrest has been made in relation to the street robbery near Station Road.

JG reports young person climbing on containers, pavilion and FB wall. Also, two trees have been damaged which may be due to persons climbing and swinging on branches.

**RESOLVED ACTION:** Clerk to put a notice on the Co-operative website.

LCC ground maintenance – it has been confirmed that other Parishes who carry out ground maintenance on behalf of LCC are in the final year of a three year contract. All Parishes will be contacted at the end of the season.

Thornfield Avenue sign – the sign was removed at a cost of £10. Following the building of a resident's wall the sign will be relocated back off the road to allow more turning space, at no cost to the PC.

**380/5 Reports of elected officers of the council and the clerk:**

**a) Financial Progress Report**

The following was **RESOLVED:**

- The Financial Report was unanimously **AGREED** and it was signed by the Chairman.
- Income for the month of June 2017 was **NOTED** at £5,890.27.
- Expenditure for the month of June 2017 was **VERIFIED** at £5,336.13.
- The bank reconciliation for the month of June 2017 was **NOTED**.

**b) Reports of Council representatives and Clerk:**

The Clerk reported on ground maintenance and the following was **RESOLVED:**

- It was **AGREED** to proceed with two cuts to cricket outfield, at a total cost of £120.
- It was **AGREED** to proceed with weed killing at HR Cemetery and Bennett Close, at a cost of £70.
- It was **AGREED** to proceed with trimming on Church Walks, at a total cost of £60.
- It was **AGREED** to proceed with the cut up and disposal of 2 x damaged trees, at a total cost of £40.
- It was **NOTED** that weed killing of Church Walks was still pending and will include PO area.

The 1485 exhibition will take place in St Margaret's Church from 24-31 July between 2-7pm.

Cllrs Beale and Fisher attended the LRALC area meeting.

The Clerk reported on VAT regulations and the following was **RESOLVED:**

- Guidance from the LRALC and HMRC was **NOTED**.
- It was **AGREED** that PC procedures will be updated to comply with regulations regarding exempt business supplies and the implications for pitch hire.
- It was **AGREED** that the pitch hire agreement be amended to show full payment must be made to comply with VAT regulations.

- To **ACTION** the Clerk to send out the FB clubs' invoices, with an explanation of the changes and to notify the Cricket Club of changes.
- It was **AGREED** that the Clerk should attend the LRALC training on VAT at a cost of £35.
- To **ACTION** Cllr Beale to pass VAT information on to the Village Hall Management Committee.

**c) Playground inspection:**

Monthly report: **NOTED.** t

**RESOLVED ACTION:**

JG to attend to weeds under the double swing.

MS to tighten the ground bolts on the rocking item.

**380/6 Planning Application Matters:**

Planning application procedures were discussed and reviewed as follows:

**a) New Applications:**

20 Hinckley Rd, SG – two storey side and rear extension.

**RESOLVED COMMENT:** No concerns.

**b) Amended:**

37 Wykin Lane, SG – erection of detached triple garage.

**RESOLVED COMMENT:** This is still considered to be overdevelopment on an inappropriate site.

If planning consent is given can future use be limited to domestic not commercial.

5 Stoneley Rd, SG – two storey rear extension and erection of porch.

**RESOLVED COMMENT:** No concerns.

**c) Permissions approved:**

St Margaret's Church, SG – works to trees.

23 Roseway, SG – single storey rear extension.

**d) Refusals:** None

**e) Appeals:** None

**f) Withdrawn:** None.

**380/7 Neighbourhood Plan**

The following was **RESOLVED:**

- It was **AGREED** to proceed with publication of the RCC questionnaire analysis report, subject to a written recommendation from the NPAC at the August meeting.
- It was **AGREED** to proceed with the purchase of 20 plastic wallets, at a cost of £7.50.
- It was **AGREED** to proceed with printing of 900 postcards, at a cost of £89.50.

**380/8 Sport in Stoke Golding (SISG)**

Nothing to report.

**380/9 Trees**

The following tree issues were discussed:

1. A report from Cllr Fisher regarding the Xmas tree replacement.  
**RESOLVED ACTION:** Clerk to reply to resident's comments. Cllr Fisher to provide photos of suggested species for consideration at the next PC meeting.
2. St Margaret's Churchyard – the following was **RESOLVED:**
  - It was **NOTED** that planning permission was agreed on 16<sup>th</sup> June.
  - Faculty information was **NOTED.**
  - It was **AGREED** to proceed with the planned works to trees under A8(2)(b) the lopping and topping of any tree – that has become dangerous; no permission will be necessary from the Diocese.
  - It was **AGREED** to postpone the felling of the cherry tree, as permission will be required from the diocese.
  - To **ACTION** the Clerk to seek a report from Harbours on the cherry tree.
3. HR Cemetery boundary trees the following was **RESOLVED:**
  - It was **NOTED** that felling of trees that are not dead/dying will require a faculty.
  - To **ACTION** Cllr Pegg to continue to liaise with residents and inform them of the faculty rules.
4. Tree on Sherwood Road – will be assessed by LCC.

**380/10 Play equipment**

**RESOLVED ACTION:** Cllr Smith to proceed with application for funding from the Co-op.

**380/11 Review of risk assessment and publication scheme guidance**

The following was **RESOLVED:**

- It was **NOTED** that no changes were necessary on the publication scheme guidance.
- It was **AGREED** to approve the amended risk assessment, subject to a further amendment regarding pitch hire and full payment to comply with VAT regulations.
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**380/12 Memorial safety – gravestone repairs**

The following was **RESOLVED:**

- It was **NOTED** that work on the next phase will begin after the 10<sup>th</sup> July.

- The total cost was **AGREED** at £1200, including £50 for one removal.
- One query from a family regarding the proposed work was **NOTED**.

### **380/13 St Margaret's Churchyard**

Agreement, faculty and insurance information was discussed. The following was **RESOLVED**:

- An initial assessment and price for pointing of the wall was **NOTED**.
- It was **NOTED** that further prices are still pending.
- It was **NOTED** that DG has contacted the Diocese Advisory Board regarding the insurance implications.
- Concerns were raised by the PC regarding the insurance implications for the Teddy Bear event in September and it was **AGREED** that a full risk assessment would be necessary by the PCC.

### **380/14 To appoint one trustee of The Charity of Thomas Barton for commencement on 5<sup>th</sup> July 2017**

Following the resignation of Peter Tustain, it was **RESOLVED** and unanimously **AGREED** to appoint Alan White as trustee to the Charity of Thomas Barton.

### **380/15 To resolve upon the monthly schedule of payments**

It was **RESOLVED** that the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: June 2017 – donation to Stoke Golding Garden Show £60.00, G & G Signs – street name sign repair, G Seller – memorials repairs. July 2017 - electricity to pavilion £38.00, admin – clerk's salary and office expenditure £481.95, HBBC – village hall trade waste £53.50 and litter/dog waste collection £565.34, gravedigger – interments £250.00 and ground maintenance - contract £1,253.67, additional work – tree work, cricket cuts, weed killing, wildflower meadow and Church Walks maintenance £677.00, playground inspection and sign removal £30.00.

### **380/16 To receive and consider such communications as received by the Chairman of the council**

#### **Written**

Comments from residents regarding Laburnum Cottage application. These were **NOTED** and the PC would like to thank residents for their comments.

Clerks and Councils Direct Magazine. **NOTED**.

Charity of Thomas Barton – update request and query.

**RESOLVED ACTION:** Clerk to reply.

Comments from Cllr Goodsell.

The following was **RESOLVED**:

- To **ACTION** the Clerk to pass comments regarding Laburnum Cottage to Borough Cllr Ward.
- It was **AGREED** that Cllr Mitchell should represent the PC at the planning committee meeting and put forward a draft presentation for approval by the PC prior to that date.
- With regard to an event at the wildflower meadow, it was **AGREED** that it was too late to arrange an event this year and that the location was not suitable for a children's picnic due to lack of facilities and insurance implications.
- Village sign and flag – as the flag was new in 2016, it was **AGREED** a replacement should be looked at in early 2018. It was also **AGREED** that the renovation of the village sign is on-going and planting can be addressed as part of that project.

#### **Verbal**

Cemetery administrator – moles at WL cemetery.

**RESOLVED ACTION:** Clerk to contact the mole contractor.

Grants for community projects available now from [coop.co.uk/causes](http://coop.co.uk/causes). **NOTED**

Resident's query regarding grave at HR Cemetery.

**RESOLVED ACTION:** Jason to remove excess soil.

Convent community land vision

The following was **RESOLVED**:

- It was **AGREED** that DG can discuss the vision for the land with Aurora.
- It was **AGREED** that the PC will need to consider its position on any proposed lease agreement.
- To **ACTION** the Clerk to seek information from HBBC regarding length of lease requirements.
- It was **AGREED** that an alternative site for the fruit trees should be sought.

### **380/17 To consider items needed to be brought to public's attention**

None

### **380/18 Any Other Business**

The PC would like to thank Cllr Fisher and the team of volunteers for their work on the village planters – they look lovely.

MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED - There were none.

The meeting closed at 9.20pm

**Next meeting:- Methodist Hall, Wednesday 2<sup>nd</sup> August 2017 at 7pm**