

Minutes of Stoke Golding Parish Council

Minutes of the 405th meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 7th August 2019

Attendance: Cllr R Terheege (in the chair), S Beale, C Pegg, R Fisher, A McLean, A Clover, Parish Clerk Theresa Case, County Councillor Ivan Ould.

405/1 To receive apologies for absence: Cllr N Smith and Borough Cllr Jonathan Collett.

405/2 To receive declarations of interest on items on the agenda and dispensations:
None.

405/3 To receive reports by County and Borough Councillors

A report by County Cllr Ivan Ould was circulated to all councillors prior to the meeting and the following was discussed:

1. Local flooding issue – Stoke Road.
2. Concerns regarding the shortfall in the HBBC 5-year housing supply.
3. Meeting with the Police and Crime Commissioner – main concerns child abuse and knife crime.
4. Market Bosworth water Park – parking issues and safeguarding children.
5. Surface dressing in Stoke Golding.

A report by Borough Cllr Jonathan Collett was circulated to all councillors prior to the meeting and was **NOTED**.

405/4 Public participation – to consider any comments by the public on items on the agenda:
None.

405/5 To confirm the minutes of the 404th meeting of the Parish Council:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 3rd July 2019 were unanimously **AGREED** and the Chairman signed the minutes of the 404th meeting as a correct record of the meeting.

405/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

Updates:

None.

405/7 Reports of elected officers of the council and the clerk:

a) Financial Progress Report

The following was **RESOLVED**:

- The Financial Report was unanimously **AGREED** and it was signed by the Chairman.
- Income for the month of July 2019 was **NOTED** at £677.00.
- Expenditure for the month of July 2019 was **VERIFIED** at £5,913.17.
- The bank reconciliation for the month of July was **NOTED**.

b) Playground inspection:

Monthly report:

The following was **RESOLVED**:

- The safety inspection report was **NOTED**.

c) Ground Maintenance Report

The following was **RESOLVED**:

- Urgent work to remove a crumbling tree stump from the recreation field was **AGREED**, at a cost of £70.
- Photographs of the wildflower meadow at Wykin Lane Cemetery were **NOTED**.
- Maintenance of the wildflower area at Bennett Close was discussed and **AGREED**.
- To **ACTION** the Clerk to liaise with JG to carry out the necessary work.
- Split guttering on the village hall was **NOTED** and VHMC have been informed.
- Urgent tree work at Wykin Lane Cemetery was **AGREED**, at a cost of £120.00.
- Problems with brambles on the solar panel boundary at the recreation field were discussed and **NOTED**.
- To **ACTION** the Clerk to contact the landowner and solar panel company.

d) Crime Report

The following was **RESOLVED**:

- Crime figures for May 2019 – the following figures were **NOTED** from the police.uk website.
- 1 violence and sexual offences near Greenwood Road – action to be taken by another organisation.
- 1 violence and sexual offences near Greenwood Road – investigation complete, no suspect identified.
- 1 violence and sexual offences near Greenwood Road – investigation complete, no suspect identified.
- 1 other theft near Greenwood Road - investigation complete, no suspect identified.
- 1 burglary near Church Close – under investigation.
- 1 vehicle crime near Bennett Close - investigation complete, no suspect identified.

e) Report by Clerk on other matters

The following was **RESOLVED**:

- An update on the cricket pitch hire fees was **NOTED**.
- Problems with the Parish Council laptop were discussed and **NOTED**.
- The Clerk reported on the new NALC Model Financial Regulations and it was **NOTED** this will be a future agenda item.

f) Reports of Councillors on meetings they have attended relating to the work of the Parish Council

The following was **RESOLVED**:

- Cllr Terheege and Beale reported on a meeting with Borough Councillor Jonathan Collett.

405/8 Planning Application Matters:

Planning applications were considered and any comments resolved as follows:

a) New Applications:

Blacksmiths Cottage, Blacksmiths Yard, SG – works to trees.

52 High Street, SG – works to trees.

b) Amended:

None

c) Permissions approved:

16 Whitemoors Close, SG – single storey rear extension.

d) Refusals:

Land east of Higham Lane, SG - agricultural building.

e) Appeals:

None.

f) Withdrawn:

1 Church Close, SG – removal of dead branches on 1 sycamore tree.

405/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and consider any recommendations

The following was **RESOLVED**:

- Minutes of the NPAC meetings held on the 8th July was **NOTED**.
- A report by Cllr Beale was **NOTED** and included:
 1. Resident's comments regarding the shortfall in the HBBC 5-year housing supply.
 2. Work on first draft 85% completed.
 3. Borough Councillor support and attendance at next NPAC meeting.
 4. Funding.
- It was **AGREED** for the consultant to proceed with an application for a Locality grant of £8,513.50.
- It was **AGREED** to purchase memory sticks, at a cost of £16.50.

405/10 To receive an update on Sport in Stoke Golding (SISG)

The following was **RESOLVED**:

- An update by Cllr Pegg on progress was **NOTED**; full initial costings are still pending.

405/11 To update on works to St Margaret's Churchyard wall

The following was **RESOLVED**:

- It was **NOTED** that EIP funding has been confirmed and the contractor informed.
- To **ACTION** the Clerk to liaise with the contractor to make necessary arrangements.

405/12 To update on memorial safety – gravestone repairs

The following was **RESOLVED**:

- It was **NOTED** that the Diocesan Advisory Committee (DAC) has recommended, subject to provisos, the application for approval and the public consultation period will commence on the 5th August 2019.
- Comments from HBBC Conservation Officer regarding the railings around a grave at the churchyard were discussed and **NOTED**.

- To **ACTION** the Clerk to proceed with quotes for repair of the railings.
- A memorial previously laid down at Hinckley Road Cemetery was discussed and it was **AGREED** that it should be temporarily moved to a safer place; Clerk to make arrangements.

405/13 To consider tree inspection report and works to trees

The following was **RESOLVED**:

- It was **NOTED** that planning permission for work at the churchyard was still pending.
- It was **NOTED** that approval from the Diocese for work at the churchyard and Hinckley Road Cemetery was still pending.
- It was **NOTED** that the urgent inspection work and stump grinding at the recreation field was complete.
- It was **AGREED** to proceed with a quote for works to trees, at a cost of £260.00.

405/14 To consider Wykin Lane Cemetery pathways

The following was **RESOLVED**:

- Three quotes were **NOTED**.
- To **ACTION** the Clerk to submit the quotes for EIP funding.
- To **ACTION** Cllr Pegg to liaise further with the contractor.

405/15 To consider proposals for play equipment for 12-18 year olds

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

405/16 To consider the Neighbourhood Watch Scheme

The following was **RESOLVED**:

- It was **NOTED** that two residents had expressed an interest in setting up a scheme in Stoke Golding.
- To **ACTION** the Clerk to contact the residents and put them in touch with the NHW Development Officer for Hinckley.

405/17 To consider Laburnum Close community land

The following was **RESOLVED**:

- It was **AGREED** to proceed with the instruction of Thomas Flavell and Sons to act for the Parish Council in the transfer of community land.

405/18 To review risk assessment

The following was **RESOLVED**:

- It was **AGREED** to approve the amended risk assessment.

405/19 To consider works to the recreation field pathways

The following was **RESOLVED**:

- Ring-fenced reserves for maintenance of recreation facilities were **NOTED**, at £16,094.70.
- To **ACTION** Cllr Pegg to liaise with JG regarding necessary work.

405/20 To consider Hinckley Road Cemetery boundary matter

The following was **RESOLVED**:

- Comments from the resident's consultant were **NOTED**.
- Land Registry guidance and comments from LRALC consultant were discussed and **NOTED**.
- To **ACTION** the Clerk to draft the **AGREED** reply and send to Cllrs for approval.

405/21 To consider Heritage street name signs

The following was **RESOLVED**:

- A reply from HBBC regarding the directional access signs on the Morris Homes development was **NOTED**.
- It was **AGREED** that the Parish Council should seek EIP funding in the next financial year for these signs.

405/22 To consider installation of benches

The following was **RESOLVED**:

- It was **NOTED** that the donated bench had been received and the location was **AGREED**.
- It was **AGREED** to proceed with installation, at a cost of £80.00 which has been paid by the donor.
- The circular bench and tree options were discussed and it was **AGREED** to seek a quote to reinstall the bench in the previous location, with no tree at this time.

405/23 To consider request to change a burial plot for a cremation plot

The following was **RESOLVED**:

- It was **AGREED** to change a burial plot for a cremation plot and proceed with a refund of £290.00.

405/24 To consider HBBC Public Space Protection Order (PSPO)

The following was **RESOLVED**:

- It was **AGREED** not to cover the recreation field under the PSPO.
- It was **AGREED** that the current recreation field byelaws should be reviewed.

405/25 To consider a request to meet Pegasus

The following was **RESOLVED**:

- A request by Pegasus to meet with the Parish Council, to discuss a future proposal for a site in Stoke Golding was **DECLINED**.
- It was **AGREED**, by a majority vote, to suggest that an open public event be arranged and held by Pegasus to inform residents of the future proposals.

405/26 To resolve upon the Monthly Schedule of Payments

It was **RESOLVED** that the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: July 2019: Sport in Stoke Golding – pavilion project £2,000.00, Water Plus Ltd – village hall/pavilion supply £33.12, Rainbow Copy Shop – printing £103.50 and August 2019: electricity £17.00, admin – clerk’s salary and office expenditure £760.14, gravedigger £100.00, PKF Littlejohn LLP – external audit £360.00, Broxap – cemetery bins £1,283.88, ground maintenance – contract £1,617.73, playground inspection and removal of tree stump £90.00.

405/27 To receive and consider such communications as received by the Clerk

The following was **RESOLVED**:

Written

- Information from HBBC on PayPal Giving Fund was **NOTED**.
- A request from Scope regarding a clothes bank site was **NOTED**.

Verbal

- Resident’s information regarding land surveys on Wykin Lane was **NOTED**.
- Contractor’s query regarding land for a food union was **NOTED** and passed on to the NPAC.
- Resident’s query regarding a grave at Hinckley Road was **NOTED** and to **ACTION** the Clerk to reply.

405/28 To consider items needed to be brought to public’s attention

None

405/29 To consider future agenda items

The following was **RESOLVED**:

- To update on data protection.

The meeting closed at 9.45pm

Next meeting:- Methodist Hall, Wednesday 4^h September 2019 at 7pm