

**Draft Minutes of Stoke Golding Parish Council**

Minutes of the 401<sup>st</sup> meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 3<sup>rd</sup> April 2019

**Attendance:** Cllr R Terheege (in the chair), S Beale, C Pegg, R Fisher, Cllr Goodsell, N Smith, Parish Clerk Theresa Case, County Cllr Ivan Ould and Borough Cllr Reg Ward..

**401/1 To receive apologies for absence:** Cllr R Mitchell.

**401/2 To receive declarations of interest on items on the agenda and dispensations:**  
None.

**401/3 To receive reports by County and Borough Councillors**

A report by County Cllr Ivan Ould was circulated to all councillors prior to the meeting and the following was discussed:

1. Footpath between Stoke Golding and Hinckley.
2. Resident's tree campaign and drainage issues.
3. Social housing issues.
4. Highway diversion – Hinckley Lane, Higham on the Hill commencing 29/04/2019 for 7 days.
5. LCC parking consultation for St Margaret's School.
6. 1485 Trail.

Borough Cllr Reg Ward reported on the following:

1. HBBC budget – steady and balanced with reduced borrowing.
2. Refuse collection – proposal for food waste.
3. 5-year housing supply – currently on target but looking for further sites due to slow progress on the Barwell and Earl Shilton SUE's.
4. 106 agreements to be guaranteed before agreement to build is given.
5. Rail freight Depot – national level decision.
6. Unitary Proposals – HBBC not in favour.

The following was **RESOLVED:**

- It was **AGREED** that Cllrs were in favour of the parking proposals for St Margaret's School.

**401/4 Public participation – to consider any comments by the public on items on the agenda:**  
None.

**401/5 To confirm the minutes of the 400<sup>th</sup> meeting of the Parish Council:**

It was **RESOLVED** that the minutes of the Parish Council meeting held on 6<sup>th</sup> March 2019 were unanimously **AGREED** and the Chairman signed the minutes of the 400<sup>th</sup> meeting as a correct record of the meeting.

**401/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:**

Updates:

- Village Noticeboard – it was **NOTED** that renovation was now complete.
- Tree work at HR Cemetery – it was **NOTED** that work was now complete and thanks has been received from a resident.

**401/7 Reports of elected officers of the council and the clerk:**

**a) Financial Progress Report**

The following was **RESOLVED:**

- The Financial Report was unanimously **AGREED** and it was signed by the Chairman.
- Income for the month of March 2019 was **NOTED** at £121.75.
- Expenditure for the month of March 2019 was **VERIFIED** at £3,743.11.
- The bank reconciliation for the month of March was **NOTED**.
- The end of year budget comparison was **NOTED**.
- The end of year bank reconciliation was **NOTED**.

**b) Playground inspection:**

Monthly report:

The following was **RESOLVED:**

- It was **NOTED** that the ground level for the middle gate of play area is worn and presents a trip hazard and to **ACTION** JG to attend.

#### **c) Ground Maintenance Report**

The following was **RESOLVED**:

- One additional cut at Wykin Lane Cemetery was **AGREED**, at a cost of £60.00.
- It was **NOTED** that following a thorough survey for nesting birds, the seasonal pruning of hedges was now complete and a report by JG was **NOTED**.
- To **ACTION** the Clerk to put a statement in the Stoker regarding hedge work concerns.
- It was **AGREED** to proceed with the following work:
- Trees around containers at the recreation field, at a cost of £240.00.
- Oak and willow at the recreation field, at a cost of £128.50.
- Brambles on left boundary, at a cost of £118.50.
- Clearance of roots-prepare and grass seed at Hinckley Road Cemetery, at a cost of £168.00.
- Ornamental chippings on grave at Hinckley Road Cemetery, at a cost of £28.50.
- Emergency hedge work at the recreation field, at a cost of £320.00.
- Further hedge work at the recreation field, at a cost of £900.00.
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#### **d) Crime Report**

The following was **RESOLVED**:

- Crime figures for January 2019 – the following figures were **NOTED** from the police.uk website.
- 1 burglary near High Street – investigation complete, no suspect identified.
- 1 vehicle crime near Church Walks - investigation complete, no suspect identified.
- 1 burglary near Station Road – under investigation.
- 2 violence and sexual offences near Station Road – under investigation.
- 1 vehicle crime near Bennett Close – investigation complete, no suspect identified.
- 1 criminal damage/arson near Stoneley Road – unable to prosecute.
- 1 vehicle crime near Stoneley Road - investigation complete, no suspect identified.
- 1 violence and sexual offences near Stoneley Road – unable to prosecute.
- 1 criminal damage/arson near Greenwood Road – unable to prosecute.
- 1 other theft near Greenwood Road - investigation complete, no suspect identified.
- 2 public order offences near Greenwood Road – unable to prosecute.
- 1 vehicle crime near Greenwood Road - investigation complete, no suspect identified.
- 2 violence and sexual offences near Greenwood Road - investigation complete, no suspect identified.
- It was **NOTED** that Cllr Terheege will attend a police meeting for parish representatives on the 15<sup>th</sup> April.

#### **e) Report by Clerk on other matters**

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

#### **f) Reports of Councillors on meetings they have attended relating to the work of the Parish Council**

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

#### **401/8 Planning Application Matters:**

Planning applications were considered and any comments resolved as follows:

##### **a) New Applications:**

- 49 Station Road, SG – single storey extension.

##### **b) Amended:**

None

##### **c) Permissions approved:**

None.

##### **d) Refusals:**

None.

##### **e) Appeals:**

None.

##### **f) Withdrawn:**

None.

#### **401/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and consider any recommendations**

The following was **RESOLVED**:

- Minutes of the NPAC meetings held on the 4<sup>th</sup> and 18<sup>th</sup> March and 1<sup>st</sup> April were **NOTED**.
- A housing numbers paper to be presented to HBBC was **NOTED and AGREED**.

- Expenditure for maps was **AGREED** from the allocated NP admin funds.

#### **401/10 To receive an update on Sport in Stoke Golding (SISG)**

The following was **RESOLVED**:

- An update by Cllr Pegg on progress was **NOTED** and SISG will meet shortly to discuss the initial plans and costs.

#### **401/11 To consider Freedom of Information request**

The following was **RESOLVED**:

- To **ACTION** the Clerk to arrange a viewing of documents requested.

#### **401/12 To update on works to St Margaret's Churchyard wall**

The following was **RESOLVED**:

- Quotes and advice from a conservation builder were **NOTED**.
- It was **AGREED** to proceed with the following work: to point loose and damaged areas of wall with lime and sand mortar, to repair two cracks, to replace damaged bricks with reclaimed bricks to match (64).
- To **ACTION** the Clerk to request a revised quote from contractor (A).
- It was **AGREED** to proceed with an application for permission from the diocese under section B5 (3) The routine maintenance, repair or rebuilding of walls.
- It was **AGREED** to proceed with an application for EIP funding.

#### **401/13 To update on memorial safety – gravestone repairs**

The following was **RESOLVED**:

- It was **NOTED** that the paperwork for the left side of Hinckley Road Cemetery had been collated and categorised according to risk and quotes were been sought for the required work.
- Suggested work for three graves was discussed and **AGREED**.
- It was **AGREED** that all memorials which require repair, where contact details are available (post 1989), should be contacted.
- It was **NOTED** that letters have been send to the families of memorials C142 and C139.
- To **ACTION** the Clerk to collate the paperwork for the right side of Hinckley Road Cemetery when available.
- It was **AGREED** to proceed with a faculty application for all works.
- It was **NOTED** that the loose iron railings around the family grave at the front of the church have been removed for safety and a quote for replacement is pending.
- To **ACTION** the Clerk to contact the PCC and check if there is any family contact for the graves.

#### **401/14 To receive the Clerk's petty expenditure statement for half year October-March**

The following was **RESOLVED**:

- It was unanimously **AGREED** to approve the Clerk's petty expenditure, at a cost of £340.01.

#### **401/15 To consider draft report on the Council's accounts including budget update, grant/project report and allocated reserves report**

The following was **RESOLVED**:

- The following documents were unanimously **AGREED**:
- The end of year accounts summary.
- The updated budget figures and report.
- The allocated reserves report
- The projects and allocated budgets report including grants.
- The end of year NP accounts summary.
- It was **AGREED** that the remaining tree budget for 2018/9 should be ring-fenced for further tree work including planting of new trees.

#### **401/16 To appoint one trustee to the Charity of Thomas Barton**

The following was **RESOLVED**:

- It was **NOTED** that Steve Avent had been thanked for his service and has agreed to be reappointed for a further term of four years.
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#### **401/17 To appoint one trustee to the Stoke Golding Boys Charity**

The following was **RESOLVED**:

- It was **NOTED** that Roy Mitchell had been thanked for his service and has agreed to be reappointed for a further term of four years.

#### **401/18 To resolve upon the Monthly Schedule of Payments**

It was **RESOLVED** that the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: April 2019: pavilion electricity £17.00, admin – clerk's salary and office expenditure £672.76, tree work at HR Cemetery £1,120.00, CPRE renewal £36.00, HBBC non-domestic rates – WL Cemetery £675.13, HBBC trade waste for village hall/pavilion £87.75, HBBC litter/dog waste collection £587.81, HBBC storage licence renewal £192.00, Water Plus Ltd – village hall/pavilion supply £151.37 and ground maintenance – contract £1,551.31, additional work – extra cut at WL cemetery £60.00.

#### **401/19 To receive and consider such communications as received by the Clerk**

The following was **RESOLVED**:

##### **Written**

- HBBC Trade Waste Transfer Note and price increase were **NOTED**, at a cost of £29.88 per annum.
- HBBC Litter Bin Servicing Agreement and price increase were **NOTED**, at a cost of £49.92 per annum plus £334.88 for additional bins at the cemeteries.
- HBBC storage licence renewal was **NOTED**, at a cost of £192.00.
- CPRE annual renewal of membership was **NOTED**, at a cost of £36.00.
- Youth FB Club request regarding pitch marking was **NOTED**.

##### **Verbal**

- None.

#### **401/20 To consider items needed to be brought to public's attention**

None

#### **401/21 To consider future agenda items**

The following was **RESOLVED**:

- To consider a request for additional pitch marking and additional teams. (June 2019 agenda)

The Parish Council would like to take this opportunity to thank Cllrs Mitchell and Goodsell for their service to the Parish Council over the last four years.

The Parish Council would also like to thank Borough Cllr Reg Ward for many years of service to the village as Borough Councillor.

The meeting closed at 9.00pm

**Next meeting:- Methodist Hall, Tuesday 7<sup>th</sup> May 2019 at 7pm**