

Draft Minutes of Stoke Golding Parish Council

Minutes of the 377th meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 5th April 2017

Attendance: Cllr R Terheege (in the chair), S Beale, C Pegg, R Fisher, P Goodsell, R Mitchell, Parish Clerk Theresa Case, Borough Councillor Reg Ward, James Hicks and Team and residents.

377/1 Apologies for Absence Cllr N Smith, County Councillor Ivan Ould and Jim Hope.

377/2 Declarations of interest on items on the agenda and dispensations:

Cllr Mitchell declared a interest in all planning items on the agenda, due to his position of responsibility for planning matters for the Stoke Golding Heritage Group, and therefore will only contribute to discussion on these items if members of the public are allowed to speak. He will not vote.

Cllr Goodsell declared an interest in item 377/3 on the agenda due to the close proximity of her home to the application site; she requested a dispensation.

It was **RESOLVED** and unanimously **AGREED** to accept the dispensation request, allowing Cllr Goodsell to participate in discussion and vote on all matters relating to the Laburnum Cottage application in this meeting and future meetings.

377/3 Laburnum Cottage – presentation by James Hicks of Pegasus Group

James Hicks and the architect gave a short presentation regarding the revised application for 5 dwellings to be submitted shortly. Archaeological surveys have been completed and technical issues addressed. The dwellings will be of tradition construction to adhere to character of the site. The site will be opened up with the dwellings framing community open space and an improved pathway to the side.

The following was discussed: parking and access, hedgerows and open space and the conservation area.

Pre-application comments can be made to James Hicks through the Parish Council.

Reports by County and Borough Councillors:

In his absence a report by County Councillor Ivan Ould was circulated to all councillors prior to the meeting.

Borough Councillor Reg Ward reported on the following:

1. Morris Homes – application for additional dwelling and variation of conditions has been subject to scrutiny and following legal advice planners will meet with the developer to discuss further.
2. Consultants study of employment land/development.
3. South Warwickshire developments – importance of A5/Mira to the Hinckley economy.
4. Community Development Fund.

Meeting returned to item 377/4 on the agenda.

377/4 Confirmation of 376th meeting minutes:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 1st March 2017 were unanimously **AGREED** and the Chairman signed the minutes of the 376th meeting as a correct record of the meeting.

377/5 Matters arising:

Crime Report for January 2017 – 1 theft near Greenwood Rd – investigation complete, no suspect identified and 1 anti -social behaviour near Hinckley Rd.

Concerns from villagers regarding recent violent/sexual crimes reported were discussed.

The following was **RESOLVED**:

- Clerk to prepare some clarification/reassurance for publication in the Stoker; copies to Crime Commissioner and Chief Constable.
- PC to continue publishing crime figures in the Stoker, but with a footnote or clarification if necessary.

Bus shelter weeds – have now been removed.

Village planters – primroses have now been planted.

WL Cemetery sign – the Charity of Thomas Barton have arranged for repair at Brookfield Signs and have agreed to fund Mike Smith to re-install. The damage is currently being assessed.

WL nesting boxes – the Charity of Thomas Barton have agreed in principle to funding.

RESOLVED ACTION: PC to investigate further and forward prices to CTB.

377/6 Reports of elected officers of the council and the clerk:

a) Financial Progress Report

The following was **RESOLVED**:

- The Financial Report was unanimously **AGREED** and it was signed by the Chairman.
- Income for the month of March 2017 was **NOTED** at £1,687.00.
- Expenditure for the month of March 2017 was **VERIFIED** at £3,627.09.
- The bank reconciliation for the month of March 2017 was **NOTED**.

b) **Reports of Council representatives and Clerk:** None

c) **Playground inspection:**

Monthly report: **NOTED.**

RESOLVED ACTION: Spare belt to be fitted to the exercise bike by Mike Smith.

377/7 Planning Application Matters:

Planning application procedures were discussed and reviewed as follows:

a) New Applications:

Land adj to Cold Comfort Farm, Rogues Lane, SG – variation of condition 2 of appeal reference APP/K2420/C/15/3132569 for the addition of one static mobile home.

RESOLVED COMMENT: The PC consider this to be over-development of a temporary site.

Telephone exchange, Pine Close, SG – 17.5m high monopole with associated equipment.

RESOLVED COMMENT: The PC understand the need to improve the phone signal in the village, but consider the additional mast in close proximity to the existing mast to be visually intrusive and suggest an alternative resolution is sort.

b) **Amended:** None

c) Permissions approved:

The Birches, 55 High Street, SG – removal of one acer tree.

24 Hinckley Rd, SG – two storey side extension and single storey rear and front extension.

d) **Refusals:** None

e) **Appeals:** None

f) Withdrawn:

St Martins Convent, Hinckley Road, SG – variation of condition 2 of planning permission 11/00219/REM to enable relocation of equipped play area.

Land adj to Comfort Farm, Rogues Lane, SG - erection of two day room buildings and the relocation of the site access.

377/8 To resolve upon acceptance of annual review of ground maintenance contract and performance

Cllr Pegg has carried out a review of performance and found all work to be satisfactory.

The following was **RESOLVED:**

- It was **AGREED** to continue with the three year contract for ground maintenance.
- The contract value was **AGREED** at £15,044.00
- The following additional work was **AGREED:**
 - Application of moss killer to pathways at WL Cemetery, at a cost of £138.40.
 - The breaking/cutting and removal of iron work and concrete at the rec, at a cost of £240.00.
 - The cropping of sections at the WL wild flower meadow during May/June, at a cost of £295.00.

377/9 To consider draft report of the Council's accounts, budget update and grant report for the year end 2016/17

It was **RESOLVED** and unanimously **AGREED** to approve the following documents:

- The end of year summary of accounts.
- The end of year bank reconciliation.
- The update of budget figures and report.
- The grant report
- The end of year NP accounts summary.

377/10 To receive the Clerk's petty expenditure statement for half-year October-March

It was **RESOLVED** and unanimously **AGREED** to approve the Clerk's petty expenditure, at a cost of £207.45.

377/11 To consider and approve 2017/18 fees for Cemeteries

It was **RESOLVED** and unanimously **AGREED** to approve the fees for cemeteries in-line with HBBC charges.

377/12 To receive and approve Cemetery Administrator petty expenditure

It was **RESOLVED** and unanimously **AGREED** to approve the cemetery administrators petty expenditure, at a cost of £94.23.

377/13 To resolve upon final administrative arrangements for Annual Parish Meeting

The APM agendas will be distributed shortly.

377/14 Neighbourhood Plan

A report on progress by Cllr Mitchell was circulated to all councillors and discussed.

The following was **RESOLVED:**

- The revised cost of postcard printing, at £75, was **AGREED**.
- It was **AGREED** that the unspent grant money of £1,341.69 be refunded.
- It was **AGREED** for Cllr Mitchell to proceed with the second application for grant money, cost still to be confirmed.
- It was **AGREED** that the frequency of meetings in the Terms of Reference be suspended.

- It was **AGREED** that analysis of the questionnaire data should be independent and impartial.

377/15 Sport in Stoke Golding (SISG)

Currently waiting to be assigned a professional from the Pro-help application.

377/16 Replacement Xmas tree and ground maintenance issues around bungalows

The Charity of Thomas Barton has agreed to fund this project; the PC still awaits permission from HBBC.

RESOLVED ACTION: Clerk to chase permission.

377/17 Benches

The Charity of Thomas Barton has agreed to fund this project.

The following was **RESOLVED:**

- It was **AGREED** to proceed with an order for the Cosmopolitan bench, at a cost of £498.77.
- The cost of Installation and turning of the bench at Fisher's Farm was **AGREED** at £130.00.
- Clerk to arrange a site meeting with interested parties, to determine position of bench to be turned.

377/18 Trees

The following tree issues were discussed:

- A quote for tree work at HR Cemetery was discussed. **RESOLVED ACTION:** A further meeting with residents will to be arranged.
- Application for permission to carry out work to trees at St Margaret's Churchyard has now been submitted by the tree surgeon. **RESOLVED ACTION:** Clerk to update resident.
- A quote has been sort to flail the hedgerow at the recreation field, near Thornfield Avenue. **RESOLVED ACTION:** Jason to call on resident to cut branches which present a safety issue. Clerk to update resident.
- **RESOLVED ACTION:** Cllr Pegg to assess the oak tree at HR Cemetery. Clerk to update resident.
- It was **NOTED** the tree near the recreation field car park has been cut back to the boundary.
- **RESOLVED ACTION:** The PC is to identify trees that may require a TPO.

377/19 Village sign

The Charity of Thomas Barton is to look at other local artists who may be able to carry out the renovation work before making a decision on funding.

377/20 Grave memorial repairs phase 2

The following was **RESOLVED:**

- It was **AGREED** to proceed with the second phase of repairs by Sellers, at a cost of £1,775.00.
- It was **AGREED** to proceed with an application to the Environmental Improvement Programme for a grant of 50%.

377/21 Bosworth 1485 Legacy

RESOLVED ACTION: Cllr Goodsell to work with the Heritage Group to submit joint ideas for the village.

377/22 Jitty – High Street railings

It was **RESOLVED** and unanimously **AGREED** to proceed with the renovation of the railings, at a cost of £435.00.

377/23 S106 maintenance money for existing provisions

It was **RESOLVED** and unanimously **AGREED** to proceed with an application for maintenance provision for the sum of £14,000.00.

377/24 S106 bus stop improvement contribution

The Clerk reported that LCC has agreed to refund the money for the new bus shelter at Stoke Road, as this will be funded by S106 provision.

377/25 To resolve upon the monthly schedule of payments

It was **RESOLVED** that the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: March 2017 – repair of interpretation board £70.00, gravedigger £100.00, Severn Trent Water supply at HR Cemetery £29.16 and April 2017 – electricity to pavilion £29.00, admin – clerk's salary and office expenditure £499.95, village hall trade waste £53.30, Rainbow Copy shop-printing of APM agendas £178.20, HBBC non-domestic rates- HR Cemetery £108.86, Gravedigger £500.00, CPRE annual membership £36.00, RCC annual membership £50.00, LRALC annual membership £401.04, village planters £30.00, HBBC-litter/dog waste collection £565.34 and 2 x ground maintenance - contract £1,217.67, Additional cuts and weed killing work £894.00.

377/26 To receive and consider such communications as received by the Chairman of the council

Written

It was **RESOLVED** and unanimously **AGREED** to proceed with renewal of the following memberships:

- CPRE Annual subscription £36.
- RCC Annual subscription £50.

- LRALC Annual subscription £401.04.

Trade waste services – price increase and controlled waste transfer note. **NOTED**

Litter/dog waste collection - price increase and controlled waste transfer note. **NOTED**

Requests from Cemetery Administrator – excess soil, enclosure and plot query.

The following was **RESOLVED**:

- It was **AGREED** to purchase grave plot on condition the grant of probate is seen.
- It was **AGREED** that Jason should provide a quote for removal of the soil.
- It was **AGREED** that the enclosure be assess once the soil has been removed.

Cricket Club – fees/T &Cs.

RESOLVED ACTION: Cllrs Pegg and Terheege will meet with the Cricket Club on the 11th April.

Resident's update regarding boundary issue at HR Cemetery

Resident's concerns – Convent Drive.

RESOLVED ACTION: Concerns to be forwarded to HBBC Planning Enforcement Team and Clerk to reply to resident.

Resident's concerns – storm water verge and protection of tree.

RESOLVED ACTION: Concerns to be forwarded to HBBC Planning Enforcement Team/LCC Highways and Clerk to reply to resident.

Parliament Week - info only. **NOTED**

First World War Centenary – War Memorials' maintenance. **NOTED**

Countryside Voice Magazine – info only. **NOTED**

Verbal

Damaged street name plate – report by Clerk/photos.

RESOLVED ACTION: To proceed with a quote from the company that supplied the signs.

Hinckley Times – to publish tree warden request. **NOTED**

377/27 consider items needed to be brought to public's attention

None

377/28 Any Other Business

Cllr Fisher reported that the planters will be moved this week and raised concerns about the area around the Post Office been untidy.

Cllr Beale reported on the Landscape Assessment meeting.

MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED - There were none.

The meeting closed at 9.30pm

Next meeting:- Methodist Hall, Wednesday 3rd May 2017 at 7pm

