

Draft Minutes of Stoke Golding Parish Council

Minutes of the 411th meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 5th February 2020

Attendance: Cllr R Terheege (in the chair), S Beale, C Pegg, A Clover, R Fisher, Parish Clerk Theresa Case, County Councillor Ivan Ould, Borough Cllr Jonathan Collett.

411/1 To receive apologies for absence: Cllrs N Smith and A McLean.

411/2 To receive declarations of interest on items on the agenda and dispensations:

The following was **RESOLVED:**

- It was **NOTED** that there were none.

411/3 To receive reports by County and Borough Councillors

- A report by County Cllr Ivan Ould was circulated to all councillors prior to the meeting and the following was discussed:
 1. Five-year housing shortfall implications.
 2. A444 - travellers have now moved on.
 3. Highway verge maintenance policy.
- Borough Cllr Jonathan Collett reported on the following:
 1. Planning Committee update.
 2. Possible solar panel development between Sutton Cheney and Dadlington.
 3. HBBC - budget update and implications.

411/4 Public participation – to consider any comments by the public on items on the agenda:

The following was **RESOLVED:**

- It was **NOTED** that there were no comments.

411/5 To confirm the minutes of the 410th meeting of the Parish Council:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 7th January 2020 were unanimously **AGREED** and the Chairman signed the minutes of the 410th meeting as a correct record of the meeting.

411/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

Updates:

- Wykin Lane Cemetery pathways – it was **NOTED** that work was still pending due to ground conditions.

411/7 Reports of elected officers of the council and the clerk:

a) Financial Progress Report

The following was **RESOLVED:**

- The Financial Report was unanimously **AGREED** and it was signed by the Chairman.
- Income for the month of January 2020 was **NOTED** at £4,368.00.
- Expenditure for the month of January 2020 was **VERIFIED** at £4,217.67.
- The bank reconciliation for the month of January was **NOTED**.

b) Playground inspection:

Monthly report:

The following was **RESOLVED:**

- The safety inspection report was **NOTED**; the roundabout was heavy to move and weeds were growing in rubber surface.

c) Ground Maintenance Report

The following was **RESOLVED:**

- It was **NOTED** that there are moles at Wykin Lane Cemetery and the mole contractor had been instructed.
- It was **NOTED** that the adjacent landowner had been reminded to remove tree debris from the recreation field.
- It was **NOTED** that an emergency repair to the tap at Wykin Lane Cemetery had been carried out, at an **AGREED** cost of £20.

- The tree seat removal and groundwork at the recreation field has been carried out as previously **AGREED**, at a cost of £45.
- Emergency work to secure a gate at Wykin Lane Cemetery was **AGREED**, cost to be confirmed.

d) Crime Report

The following was **RESOLVED**:

- Crime figures for November 2019 – the following figures were **NOTED** from the police.uk website.
- 1 burglary near Greenwood Road – under investigation.
- 1 burglary near Sherwood Road – under investigation.
- 1 burglary near Church Close – investigation complete, no suspect identified.
- 1 anti-social behaviour near Hight Street – no details.

e) Report by Clerk on other matters

The following was **RESOLVED**:

- A report on matters arising from the LRALC Councillor Training was **NOTED**.

f) Reports of Councillors on meetings they have attended relating to the work of the Parish Council

The following was **RESOLVED**:

- A report by Cllr Terheege on the HBBC Heritage Forum meeting was **NOTED**.

411/8 Planning Application Matters:

Planning applications were considered and any comments resolved as follows:

a) New Applications:

- 24 Station Road, SG – external insulation and rendering of entire property.
No concerns.
- 46 Convent Drive, SG – cut back oak tree to give 4m clearance to property.
No concerns.

RESOLVED COMMENT: None.

b) Amended:

None

c) Permissions approved:

- 15 Arnold Road, SG – single and two storey rear extension.

d) Refusals:

None.

e) Appeals:

None.

f) Withdrawn:

- The White Swan, High Street, SG – erection of six detached dwellings with associated access and landscaping.

(g) Declined to Make:

- 12 Station Road, SG – crown reduction and reshape of holly tree by 3m.

411/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and consider any recommendations

The following was **RESOLVED**:

- Minutes of the NPAC meetings held on the 6th and 20th January were **NOTED**.
- A report by Cllr Beale was **NOTED** and included the following:
- Informal Open Event update.
- Strategic Environmental Assessment (SEA) update.
- Draft Plan update.
- Thanks was **NOTED** for Cllr Beale and the NPAC members for all their hard work.

411/10 To receive an update on Sport in Stoke Golding (SISG)

The following was **RESOLVED**:

- It was **NOTED** that the SISG committee will meet shortly.

411/11 To update on memorial safety – gravestone repairs

The following was **RESOLVED**:

- It was **NOTED** that memorial safety work at Hinckley Road Cemetery was still in progress.
- It was **NOTED** that the PCC have approved the proposed faculty application for railings removal at the churchyard.
- It was **NOTED** that the faculty application has been submitted.
- To **ACTION** the Clerk to put a notice on a grave at Hinckley Road Cemetery to try and contact the family regarding a wooden kerb.

411/12 To consider proposals for play equipment for 12-18 year olds

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

411/13 To consider works to the recreation field pathways

The following was **RESOLVED**:

- It was **NOTED** that Cllr Pegg will meet with a contractor shortly to discuss requirements.

411/14 To consider Hinckley Road Cemetery boundary matter

The following was **RESOLVED**:

- Further correspondence from the resident's representative was **NOTED**.
- Further legal advice was **NOTED**.
- It was **NOTED** that a letter has been sent to the resident to confirm the Parish Council's position on this matter.

411/15 To consider comments raised regarding the Vehicle Activated Signs (VAS)

The following was **RESOLVED**:

- Comments were **NOTED**.
- To **ACTION** the Clerk to reply and to seek further information regarding the use of solar panels.

411/16 To approve the Christmas tree electricity and purchase of lights

The following was **RESOLVED**:

- Christmas Tree electricity was **AGREED**, at a cost of £5.00.
- Christmas tree lights were **AGREED**, at a cost of £22.50.

411/17 To consider advice and approve roundabout maintenance

The following was **RESOLVED**:

- Maintenance guidance from HACS was **NOTED**.
- To **ACTION** MS to carry out annual re-grease.

411/18 To approve an appraisal pack for future use

The following was **RESOLVED**:

- An appraisal pack based on LRALC templates was **AGREED** for future use.

411/19 To appoint LRALC Internal Audit Service

The following was **RESOLVED**:

- It was **AGREED** to appoint LRALC Internal Audit Service.

411/20 To consider quotes for renewal of Parish Council insurance

The following was **RESOLVED**:

- Quotes were **NOTED** and discussed.
- It was **AGREED** to proceed with a five-year term with Zurich, at a cost of £2,296.14 for the renewal on the 1st June 2020.

411/21 To consider renewal of SLCC/ALCC membership

The following was **RESOLVED**:

- It was **AGREED** to proceed with the annual membership renewal for SLCC, at a cost of £126.00.
- It was **AGREED** to proceed with the annual membership renewal for ALCC, at a cost of £40.00.

411/22 To consider a request to book the recreation field for a Rural Adventure Fun Day on 1st March 2020 and Stokefest on 25th July 2020

The following was **RESOLVED**:

- The booking for the Rural Adventure Fun Day on 1st March 2020 was **AGREED**.
- The booking for Stokefest on the 25th July 2020 was **AGREED**.

411/23 To resolve upon the Monthly Schedule of Payments

It was **RESOLVED** that the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: January 2020: Water Plus Ltd – village hall/pavilion supply £116.12 and February 2020: pavilion electricity £18.00, admin – clerk's salary and office expenditure £749.39, Leicester Diocesan Board of Education – NP Baxter Hall hire £35.00, Elite Printing – NP postcards £103.80, LRALC Ltd – Councillor training £215.75, Chalkley Tree Services Ltd - Tree work £1,540.00,

SLCC/ALCC membership renewal £166.00, Xmas tree lights £22.50, Gravedigger £360.00, ground maintenance – contract £1,617.73, play inspections and additional work to rec £105.00.

411/24 To receive and consider such communications as received by the Clerk

The following was **RESOLVED**:

Written

- Survey for the budget for policing in Leicestershire and Rutland was **NOTED** and to **ACTION** Cllr Terheege to complete.
- Information Events for Community Flood Warden Scheme were **NOTED**.
- Invitation to Bosworth Constituency Parish Forum was **NOTED** and Cllrs Terheege and Beale to attend.
- Reply from LCC Highways regarding verges was **NOTED**.
- Litter bin service agreement was **NOTED**.

Verbal

None

411/25 To consider items needed to be brought to public's attention

None

411/26 To consider future agenda items

The following was **RESOLVED**:

- It was **NOTED** that there were none.

The meeting closed at 8.55 pm

Next meeting:- Methodist Hall, Wednesday 4th March 2020 at 7.00pm