

Minutes of Stoke Golding Parish Council

Minutes of the 399th meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 6th February 2019

Attendance: Cllr R Terheege (in the chair), S Beale, C Pegg, R Fisher, Cllr Goodsell, R Mitchell, N Smith, Parish Clerk Theresa Case, County Cllr Ivan Ould, Borough Cllr Reg Ward, Chair of NPAC, residents.

399/1 To receive apologies for absence: None.

399/2 To receive declarations of interest on items on the agenda and dispensations:

Cllr Beale declared an interest in items 12 and 16 on the agenda as she is closely related to one of the contractors. Cllr Beale will not participate in the discussion or vote and will leave the room for these items.

399/3 To receive reports by County and Borough Councillors

A report by County Cllr Ivan Ould was circulated to all councillors prior to the meeting and the following issues were discussed:

1. Police and crime.
2. Parish Forum agenda items.
3. Historical sexual abuse in Leicestershire.
4. Data Protection.
5. Footpath between Stoke Golding and Hinckley.
6. Convent Drive – crime and anti-social behaviour.

Borough Cllr Reg Ward reported on the following:

1. Parking machines to take cards.
2. Brexit.
3. Planning – retaining officers.
4. 5-year housing supply – on target at the moment.
5. Convent Drive – parking/traffic congestion.

The following was **RESOLVED**:

- Communication from residents of Convent Drive was **NOTED**.
- A representative gave a verbal report to Councillors regarding crime and anti-social behaviour which was discussed and **NOTED**.
- It was **AGREED** that a representative of the Parish Council would attend a meeting at HBBC.
- An open event at Woodlands Garden Centre to discuss general concerns with police representatives on 12th February at 10am was **NOTED**.

399/4 Public participation – to consider any comments by the public on items on the agenda:

None.

399/5 To confirm the minutes of the 398th meeting of the Parish Council:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 2nd January 2019 were unanimously **AGREED** and the Chairman signed the minutes of the 398th meeting as a correct record of the meeting.

399/6 To consider any matters arising from previous decisions of the Parish Council not covered by the agenda:

Updates:

- EMH Homes – it was **NOTED** that they were aware of issues and were working with the police to resolve and provided a contact should there be any further issues of concern.
- Post Office – it was **NOTED** that no suitable solution for restoring a post office service has not been identified and the branch will remain closed.
- Pension auto-enrolment – it was **NOTED** that the re-declaration of compliance was now complete.

399/7 Reports of elected officers of the council and the clerk:

a) Financial Progress Report

The following was **RESOLVED**:

- The Financial Report was unanimously **AGREED** and it was signed by the Chairman.
- Income for the month of January 2019 was **NOTED** at £455.50.
- Expenditure for the month of January 2019 was **VERIFIED** at £4,202.75.

- The bank reconciliation for the month of January 2019 was **NOTED**.

b) Playground inspection:

Monthly report:

The following was **RESOLVED**:

- Glass by the basketball hoop was discussed and **NOTED** and will be removed.

c) Ground Maintenance Report

The following was **RESOLVED**:

- The PC salt bins have been checked and topped up, at an **AGREED** cost of £75.00.

d) Crime Report

The following was **RESOLVED**:

- Crime figures for November 2018 – the following figures were **NOTED** from the police.uk website.
- 1 burglary near Station Road – under investigation.
- 1 vehicle crime near Station Road – investigation complete, no suspect identified.
- 1 criminal damage/arson near Greenwood Road – under investigation.
- 1 possession of weapons near Greenwood Road – under investigation.
- 2 violence and sexual offence near Greenwood Road – action to be taken by another organisation/unable to prosecute.

e) Report by Clerk on other matters

The following was **RESOLVED**:

- It was **NOTED** that there was nothing to report.

f) Reports of Councillors on meetings they have attended relating to the work of the Parish Council

The following was **RESOLVED**:

- It was **NOTED** that Cllr Terheege attended a meeting regarding the Developing Communities Fund.
- It was **NOTED** that Cllr Terheege and the Clerk attended the LRALC Election Workshop.
- Nomination packs, Acceptance of Office, Declarations of Interest, Purdah and meeting dates were discussed and **NOTED**.

399/8 Planning Application Matters:

Planning applications were considered and any comments resolved as follows:

a) New Applications:

- 63 Hinckley Road, SG – two storey side extension and single storey front extension.
- 8,9,14,51 and 53 Convent Drive, SG – deed of variation to amend section 106 agreement to application 10/00358/OUT to provide the provision of right to buy for 8,9,14,51 and 53 Convent Drive.

RESOLVED COMMENT: No concerns

b) Amended:

- 63 Hinckley Road, SG – two storey side extension and single storey front extension.

c) Permissions approved:

- Laburnum Cottage, High Street, SG – variation of conditions 2,7,8,10,11 and 12 of planning permission 17/00484/FUL to enable the development to be carried out in accordance with amendments to site layout, access/hammerhead design, landscaping, boundary treatments, ground and finished floor levels and house types.
- Willow Barn, Wykin Lane, SG – single storey front extension to serve integral garage.

d) Refusals:

None.

e) Appeals:

None.

f) Withdrawn:

- Land east of Higham Lane, SG – erection of a steel barn for the purposes of agriculture and to provide dog care facility.

399/9 To receive the minutes of Neighbourhood Plan Advisory Committee (NPAC) meetings and update on the Neighbourhood

The following was **RESOLVED**:

- Minutes of the NPAC meetings held on the 17th December, 7th January, 21st January and 4th February were **NOTED**.
- The following resignations were **NOTED**: Kate McCreight and Will Alston from the NPAC, Alan White from the sub-committee and Jim Hope as Chair of the NPAC.
- It was **AGREED** to terminate the existing consultant contract.
- It was **AGREED** to appoint Planit-X, at a cost of £15,312, to be funded by the Locality Grant.
- To **ACTION** the Clerk to write to both consultants and to sign the new contract.
- It was **NOTED** that Cllr Mitchell abstained from the vote on the consultant.

399/10 To receive an update on Sport in Stoke Golding (SISG)

The following was **RESOLVED**:

- It was **NOTED** that SISG will meet shortly to discuss the initial plans and funding.

399/11 To update on works at Hinckley Road Cemetery

The following was **RESOLVED**:

Wall and Gate Damage

- It was **NOTED** that the payment by the contractor was still pending.
- To **ACTION** Cllr Pegg to chase payment.

Trees

- It was **NOTED** that permission was confirmed and the work will take place on the 18th and 19th March.

Litter Basket

- The application will be considered by the Diocesan Advisory Committee on 6th February 2019.

Boundary

- It was **AGREED** that the Parish Council should proceed with re-instating the hedge.

399/12 To update on re-location of noticeboard and planters

The following was **RESOLVED**:

- It was **AGREED** to proceed with renovation of the noticeboard and installation, at a cost of £487.00.
- Written permission from the land owner was **NOTED**.

399/13 To update on works to St Margaret's Churchyard wall

The following was **RESOLVED**:

- A list of possible conservation contractors was **NOTED**.
- To **ACTION** the Clerk to seek three quotes for pointing the whole wall, replacement of damaged bricks and drainage.

399/14 To update on planting of donated bulbs

The following was **RESOLVED**:

- It was **NOTED** that the bulbs have been planted at the churchyard, at an **AGREED** cost of £18.50.

399/15 To update on the 1485 trail

The following was **RESOLVED**:

- Meetings were discussed and the proposal **NOTED**.
- To **ACTION** the Clerk to ask the PCC for their views on the proposal and to request a more detailed proposal for consideration by the Parish Council.

399/16 To update on bus shelter maintenance

The following was **RESOLVED**:

- Three quotes were **NOTED**.
- It was **AGREED** to proceed with MS, at a cost of £260.00.

399/17 To update on memorial safety – gravestone repairs

The following was **RESOLVED**:

- It was **NOTED** that the safety inspection at Wykin Lane Cemetery was complete.
- It was **AGREED** to proceed with emergency repairs to two memorials, at a cost of £15.00.
- To **ACTION** the Clerk to contact the families.

399/18 To consider the proposals for a Unitary Authority

The following was **RESOLVED**:

- It was **NOTED** that this item will be discussed at the next meeting.

399/19 To review General Works Contract Conditions for Tender and Terms of Payment for Contracts

The following was **RESOLVED**:

- It was **NOTED** that Parish Council terms of payment are consistent with the Financial Regulations.

399/20 To update on works to Wykin Lane Cemetery Pathways

The following was **RESOLVED**:

- An initial quote of £12,900 was **NOTED**.
- To **ACTION** the Clerk to investigate funding and consider in future budget.

398/21 To resolve upon payment for Christmas tree electricity

The following was **RESOLVED**:

- Electricity for the Christmas tree was **NOTED**, at an **AGREED** cost of £5.

398/22 To resolve upon payment for election workshop training

The following was **RESOLVED**:

- The cost of the LRALC Election Workshop was **NOTED**, at an **AGREED** cost of £20.00.

398/23 To resolve upon SLCC/ALCC annual renewal

The following was **RESOLVED**:

- It was **AGREED** to proceed with the renewal of SLCC/ALCC membership, at a cost of £162.00.

398/24 To consider request for additional pitch marking

The following was **RESOLVED**:

- It was **NOTED** that an additional pitch has been marked and has caused damaged to the adult pitch.
- To **ACTION** the Clerk to write to the Youth FB Club regarding marking of additional pitch and damage.

398/25 To consider pump track

The following was **RESOLVED**:

- A proposal by Cllr Goodsell for a modular pump track was discussed and **NOTED**.
- To **ACTION** Cllr Goodsell to look at location, price and insurance for further consideration of a temporary installation of two weeks.

398/26 To consider projects for the Environmental Improvement Programme

The following was **RESOLVED**:

- To **ACTION** the Clerk to notify HBBC of the following future project for consideration: churchyard wall, heritage street name signs, grave repairs and pathways at Wykin Lane Cemetery.

399/27 To resolve upon the Monthly Schedule of Payments

It was **RESOLVED** that the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: January 2019: additional ground maintenance £165.00, Mole catcher £105.00 and February 2019: pavilion electricity £17.00, admin – clerk’s salary and office expenditure £716.85, SLCC/ALCC membership £162.00, Sellers - memorial repairs £15.00, LRALC training £20.00 and ground maintenance – contract £1,551.31.

399/28 To receive and consider such communications as received by the Clerk

The following was **RESOLVED**:

Written

- The S106 report was **NOTED**.
- Resident’s comments regarding parking at Convent Drive were **NOTED**.
- Resident’s comments regarding willow apple at Convent Drive were **NOTED**.
- Comments from ActionSG on the Local Plan – New Directions for Growth consultation were **NOTED** and passed on to the HBBC Planning Team.
- HBBC Community, Cultural and Tourism Facilities Review was **NOTED** and **ACTION** Cllr Fisher to complete.
- HBBC Rural Adventure Play – request for use of the recreation field and village hall was **NOTED** and **ACTION** Clerk to reply.
- Letter from Convent Drive Community Committee was **NOTED**.
- PCIF application from the PCC was **NOTED** and signed.

Verbal

None

399/29 To consider items needed to be brought to public’s attention

None

399/30 To consider future agenda items

The following was **RESOLVED**:

- No further items were **NOTED**.

399/31 To consider entering into a confidential session to discuss contract and staffing matters

The following was **RESOLVED**:

- It was **AGREED** to enter a confidential session to discuss staffing matters.

399/32 To consider Neighbourhood Plan consultant contract

The following was **RESOLVED**:

- It was **NOTED** that there was nothing further to discuss.

399/33 To consider committee staffing

The following was **RESOLVED**:

- Staffing of Parish Council committees was discussed and statutory duties were **NOTED**.
- It was **AGREED** that the Clerk's contracted hours will increase by 1 hour per week from 1st April 2019.
- Additional 10 hours was **AGREED** for January, February and March.
- It was **AGREED** that minutes of NPAC meeting was delegated to Councillors present.

The meeting closed at 9.30pm

Next meeting:- Methodist Hall, Wednesday 6th March 2019 at 7pm