

**Draft Minutes of Stoke Golding Parish Council**

Minutes of the 387th meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 7<sup>th</sup> February 2018

**Attendance:** Cllr R Terheege (in the chair), S Beale, C Pegg, P Goodsell, R Fisher, R Mitchell and N Smith, Parish Clerk Theresa Case, County Councillor Ivan Ould, Borough Councillor Reg Ward, Jim Hope and members of the Planning Policy Team.

**387/1 Apologies for Absence.** None.

**387/2 Declarations of interest on items on the agenda and dispensations:** Cllr Beale declared an interest in the planning application for land adjacent to White Cottage due to being a close neighbour.

A report by County Cllr Ivan Ould was circulated to all councillors prior to the meeting and the following issues were discussed:

1. Site meeting regarding flooding at Convent Corner – positive outcome.
2. Neighbour dispute in Stoke Golding.
3. Concerns from Courtyard residents regarding possible use of land to the rear.

Borough Councillor Reg Ward reported on the following issues:

1. Oak tree on Hinckley Road – TPO confirmed and drainage issues to be referred to LCC.
2. Barwell SUE – Taylor Wimpey have pulled out, but HBBC confirm that the consortium of interested parties are still set to continue.
3. Proposed increase in car park charges have raised some concerns.
4. Convent Corner – positive outcome to issues raised regarding flooding.
5. Query regarding the ownership of hedge to the front of the Morris Homes development.
6. Business rates to be retained by district council.

**387/3 Confirmation of 386th meeting minutes:**

It was **RESOLVED** that the minutes of the Parish Council meeting held on 3rd January 2018 were unanimously **AGREED** and the Chairman signed the minutes of the 386th meeting as a correct record of the meeting.

**387/4 Matters arising:**

Crime Report for November 2017– the following figures were obtained from the police.uk website:

There were 7 crimes reported as follows:

- 1 other crime near Whitemoors Close – under investigation.
- 1 other crime near Greenwood Road – under investigation.
- 1 violence and sexual offence near Greenwood Road – investigation complete, no suspect identified.
- 1 anti-social behaviour near Hall Drive – no details.
- 1 criminal damage and arson near Hall Drive – investigation complete, no suspect identified.
- 1 other theft near Station Road – investigation complete, no suspect identified.
- 1 violence and sexual offence near Station Road – under investigation.

Updates:

The following was **RESOLVED:**

St Margaret's Churchyard– It was **NOTED** that the works to renovate the pathway are now complete.

Annual Governance and Accountability Return webinar training– It was **NOTED** that the Clerk/RFO had attended training for changes to this year's audit arrangements.

Village planters– It was **NOTED** that winter planting was now complete, the cost was **AGREED** at £68.58.

Village Xmas tree– The cost of the tree was **AGREED** at £160.00 and sum payable for electricity at £5.00.

Ground maintenance– It was **NOTED** that additional emergency work was carried out, the cost was **AGREED** at £98.50.

**387/5 Reports of elected officers of the council and the clerk:**

**a) Financial Progress Report**

The following was **RESOLVED:**

- The Financial Report was unanimously **AGREED** and it was signed by the Chairman.
- Income for the month of January 2018 was **NOTED** at £2,137.50.
- Expenditure for the month of January 2018 was **VERIFIED** at £3,963.63.
- The bank reconciliation for the month of January 2018 was **NOTED**.

**b) Reports of Council representatives and Clerk:**

None.

**c) Playground inspection:**

Monthly report: **NOTED**.

**RESOLVED ACTION:** None.

### 387/6 Planning Application Matters:

Planning application procedures were discussed and reviewed as follows:

#### a) New Applications:

22 Station Road, SG – two storey side and single storey rear extension.

Land off Hinckley Road, SG – variation of condition 1 of planning permission 16/01058/CONDIT to substitute the house type on plot 83.

36 Wykin Lane, SG – two storey side extension and single storey rear extension.

83 Hinckley Road, SG – single storey rear extension, front porch.

Chestnut Cottage, Park House, Main St, SG – T1: horse chestnut – reduction of any long limbs which have evidence of decay and removal of dead branches.

T2: chestnut – shorten two south limbs by 50%. Clean out, crown lift to 5 metres and inspect cavity.

Land Adjacent White Cottage, 5 Church Walks, SG – change of use of land to the storage of building materials with the erection of a 2 meter high close boarded fence to eastern boundary including gate (retrospective).

#### RESOLVED COMMENT:

The Parish Council strongly object to this application. The proposed change of use is not in keeping with the character of the residential walk located in the village conservation area. There is no vehicle access to this plot via Church Walks and it is therefore considered that the Enforcement Order to remove building materials should be enforced.

b) Amended: None.

#### c) Permissions approved:

21 Andrew Close, SG – ash tree topping and lopping.

High View, 4 Church Close, SG – reduce radial spread of canopy to Ash Tree.

Westmoreland farm, Rogues Lane, Hinckley – erection of a detached garage.

d) Refusals: None.

e) Appeals: None.

f) Withdrawn: None.

Notification of Tree Preservation Order 2017 – No 26 (outside 105 Hinckley Road) was **NOTED**.

### 387/7 Neighbourhood Plan

The following was **RESOLVED**:

- The minutes of the NPAC meeting held on the 8<sup>th</sup> January was **NOTED**.
- The appointment of Barbara McCreight to the NPAC was **NOTED**.
- The appointment of Alan White and Brian Ninness, to carry out work on the transport policies, was **NOTED**.
- It was **NOTED** that Cllr Goodsell would liaise with Cllr Mitchell regarding the editing of the Neighbourhood Plan Part 1.
- Land behind Station Road - a reply from GBa&e regarding further consultation with the NPAC was **NOTED**; a public presentation event is proposed within the next month to offer the community the opportunity to view and comment on the evolving proposal.
- It was **AGREED** that the event should be widely publicised by GBa&e and they should be responsible for all arrangements and costs of this event.
- It was **AGREED** that Cllr Mitchell should inform them regarding this matter.

### 387/8 Sport in Stoke Golding (SISG)

The following was **RESOLVED**:

- It was **NOTED** that a meeting will be held on 21<sup>st</sup> February.

### 387/9 To resolve price for revised ground maintenance contract April 2018

The following was **RESOLVED**:

- It was unanimously **AGREED** to proceed with the price for the revised ground maintenance contract, at a cost of £18,615.80.
- It was unanimously **AGREED** to extend the contract for playground safety inspections for 3 years from April 2018.
- To **ACTION** the Clerk to inform both contractors.

### 387/10 Works at Hinckley Road Cemetery

The following was **RESOLVED**:

#### Boundary

- It was unanimously **AGREED** to proceed with the removal of existing overgrown plants, at a cost of £970.00.
- To **ACTION** the Clerk to chase resident regarding necessary work to clear the boundary.

#### Tree Work

- It was **NOTED** that Harbours have assessed a conifer tree and confirmed no work is required.
- It was **NOTED** that the oak tree will be assessed shortly.

#### Wall and Gate Damage

- To **ACTION** the Clerk to request separate quotes for the rebuilding of the wall and

removal and assessment of the gate and forward these to Harbours for approval.

### **387/11 Play equipment**

The following was **RESOLVED**:

- It was **NOTED** that all funding was confirmed and the order has been placed; the date for installation is still to be confirmed.

### **387/12 Memorial safety – gravestone repairs**

The following was **RESOLVED**:

- Prices for the final phase of grave repairs were **NOTED**.
- It was unanimously **AGREED** to proceed with Sellers, at a cost of £2808.33.
- It was unanimously **AGREED** to proceed with a claim for 50% funding from the Environmental Improvement Programme.

### **387/13 Flag**

The following was **RESOLVED**:

- It was unanimously **AGREED** to proceed with the purchase of a replacement flag, at a cost of £44.10.

### **387/14 Vehicle Activated Sign**

The following was **RESOLVED**:

- A proposal for the upgrade of the existing VAS system to allow data retrieval via Bluetooth was **NOTED**.
- Progress on the viability of an Automatic Number Plate Recognition Scheme was **NOTED**.
- It was unanimously **AGREED** to proceed with a claim for funding from the HBBC Community Safety Partnership, for the Bluetooth upgrade.
- To **ACTION** Cllr Mitchell to proceed with the funding claim.

### **387/15 Pitch hire**

The following was **RESOLVED**:

- HBBC pitch hire fees were **NOTED**.
- Revised pitch hire agreements were **AGREED**.
- Requests for use of facilities, from the Cricket Club and the Youth FB Club, for the 2018/19 season were **NOTED**.
- A reply from the Adult FB Club was **NOTED**.
- Fees for the Cricket Club and the Youth FB Club were **AGREED**.
- To **ACTION** the Clerk to confirm the fees to clubs and invoice accordingly.
- To **ACTION** the Clerk to arrange a meeting with the Cricket Club.

### **387/16 Newsletter**

The following was **RESOLVED**:

- A draft newsletter was circulated to all councillors prior to the meeting and was **AGREED**, subject to updated information on the land behind Station Road.
- To **ACTION** the Clerk to liaise with the Scout leaders regarding delivery of some newsletters as a trial.

### **387/17 Local Plan Review and Strategic Growth Plan Consultation**

The following was **RESOLVED**:

- A presentation by the Planning Policy Team was **NOTED**, followed by questions.
- The Local Plan review is being carried out in stages and the aim is to consult at the following stages  
Scope, issues and options consultation (Jan 2018 to Feb 2018)  
Draft Local Plan 'preferred options' (Dec 2018 to Feb 2019)  
Pre-submission (Jan 2020 to Feb 2020)  
Estimated examination in public (Nov 2020)  
New local plan adopted in 2021.
- It was **AGREED** that the NPAC should liaise with HBBC Planning and forward draft policies as the Neighbourhood Plan develops and is approved by the Parish Council.
- To **ACTION** Cllr Terhegge to prepare comments for the consultation.

### **387/18 To resolve upon the monthly schedule of payments**

It was **RESOLVED** that the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: January 2018 – Water Plus Ltd – village hall supply £105.66 and February 2018 - electricity to pavilion £38.00, admin – clerk's salary and office expenditure £589.27, W D Roberts Tarmacadam – churchyard pathway £3,120.00, HBBC – Xmas tree £192.00, village planters £68.58, Noticeboard Company £412.80, VAS battery £62.59, ground maintenance – contract £1,253.67, additional emergency work – £98.50 and playground inspections and roundabout removal £370.00.

### **387/19 To receive and consider such communications as received by the Chairman of the council**

The following was **RESOLVED**:

**Written**

- S106 Contributions Report and training request – It was **AGREED** to proceed with training for the Clerk, at a cost of £35.
- Concern from resident regarding oak tree at HR Cemetery – To **ACTION** Cllr Pegg to have the tree assessed and the Clerk to reply to resident.
- Residents Tree Warden enquiries – To **ACTION** the Clerk to reply to residents.
- Convent Gate query – To **ACTION** the Clerk to reply to resident.

**Verbal**

- St Margaret's PCC request for signature/approval of PCIF form was **NOTED**.
- Resident query regarding HR Cemetery fence – To **ACTION** the Clerk to reply to resident.

**387/20 To consider items needed to be brought to public's attention**

None

**387/21 Any Other Business**

MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED - There were none.

The meeting closed at 9.30pm

**Next meeting:- Methodist Hall, Wednesday 7<sup>th</sup> March 2018 at 7pm**

