

Minutes of Stoke Golding Parish Council

Neighbourhood Plan Advisory Committee

Minutes of the 55th meeting of the Neighbourhood Plan Advisory Committee held in the Methodist Church Hall on Monday 20th January 2020

- **Attendance:** Sarah Beale (SB) (chair), Rachel Terheege (RT), Bernard Lamb (BL), Rob Gaskin (RG), Mervyn Ward (MW), Brian Ninness (BN), Jhanvi Shulka (JS) (Rural Community Council) and 1 resident

55/1 To receive apologies for absence:

- It was **NOTED** that apologies were received from Ruth Fisher (RF)

55/2 To receive declarations of interest on items on the agenda and dispensations:

- It was **NOTED** there were none

55/3 To confirm the minutes of the 53rd and the 54th meeting of the Neighbourhood Plan Advisory Committee:

It was **RESOLVED** that the minutes of the NPAC meeting held on 23rd December 2019 were unanimously **AGREED** and the Chairman signed the minutes of the 53rd meeting as a correct record of the meeting.

It was **RESOLVED** that the minutes of the NPAC meeting held on 6th January 2020 were unanimously **AGREED** and the Chairman signed the minutes of the 54th meeting as a correct record of the meeting

55/4 To consider any matters arising from previous decisions of the NPAC not covered by the agenda:

The following was **RESOLVED**:

- It was **NOTED** that there were none

55/5 To consider procedural matters

The following was **RESOLVED**:

- It was noted that SB will update the email list of members and the list of volunteers as per the data protection regulations

55/6 To receive the minutes and update from the sub-committee

The following was **RESOLVED**:

- It was **NOTED** that there had been no sub-committee meeting and a date for the next meeting would be set at the next NPAC meeting in February.

55/7 To consider the draft plan

The following was **RESOLVED**:

- It was **NOTED** that SB and RT will update the evidence timeline

55/8 To consider Strategic Environmental Assessment (SEA)

The following was **RESOLVE**:

- It was **NOTED** that Rachel Dexter (HBBC) has sent out a request to the 3 necessary Departments to see if a full SEA is required. This may take up to 5 weeks to come back- deadline 19th February 2020
- It was **NOTED** that there is some discrepancy between the information on SEA given by Rachel Dexter and CW (consultant) as to whether the SEA would delay the public consultation (Regulation 14) or whether it would run along side action on the Plan.
- It was **AGREED** to ask CW for further clarification at the next meeting.
- It was **AGREED** that SB should notify AECOM (technical support for the SEA) of an expression of interest and advise them of the proposed time line.

55/9 To consider consultant matters

The following was **RESOLVED**:

- It was **NOTED** that CW will be invited to the 3rd February NPAC meeting

55/10 To consider funding

The following was **RESOLVED**:

- It was **NOTED** that SB would send in an expression of interest and claim a grant for the SEA.

55/11 To consider future communications and consultation with residents

The following was **RESOLVED**:

- It was **NOTED** that post cards about the open event had been delivered to the village
- It was **NOTED** that information about the event is going on Facebook at intervals this week
- It was **NOTED** that J S (RCC) explained their arrangements for the display of information at the open event.
- It was **NOTED** that she required for the event: version 5 of the draft plan, an explanation of the traffic light system used to determine the site allocation and details of the availability of tables at the Baxter hall.
- It was **NOTED** that the RCC would display the SHELAA map and J S would ask RD (HBBC) about accepting comments from visitors on the day
- It was **NOTED** that the Baxter Hall would be available from 9am to 4pm but open to the public from 10am to 3pm

55/12 Public participation – to consider any comments or questions by the public on items on the agenda:

The following was **RESOLVED**:

- It was **NOTED** that there was NONE

55/13 To receive and consider such communications as received by the Chair

The following was **RESOLVED**:

- It was **NOTED** that SB had received an enquiry from someone who could not attend the open event. It was **AGREED** that the public would have the opportunity to comment at a later date and anyone could attend the NPAC meetings.
- It was **NOTED** that the Friends of the Community Group intend to have an open meeting at a date after the NPAC open event.
- It was **NOTED** that Marrons emailed regarding “touching base” and SB will reply that no meeting is required at this stage

55/14 To consider items needed to be brought to public’s attention

The following was **RESOLVED**:

- It was **NOTED** that there was none.

55/15 To consider future agenda items

The following was **RESOLVED**:

- It was **NOTED** that a further item would be added to discuss the open event

55/16 Date for the next meeting

The following was **RESOLVED**:

- It was **NOTED** the date of the next meeting is 7pm, Monday **3rd** February 2020 at the Methodist Hall.
- It was **NOTED** apologies from RT

The meeting closed at 8.22pm.