

**Draft Minutes of Stoke Golding Parish Council**

**Neighbourhood Plan Advisory Committee**

Minutes of the 44th meeting of the Neighbourhood Plan Advisory Committee held in the Methodist Church Hall on Monday 19<sup>th</sup> August 2019

**Attendance:** Sarah Beale (SB) (chair), Bernard Lamb (BL), Mervin Ward (MW), Rob Gaskin (RG), Ruth Fisher (RF), Rachel Terhegge (RT), Brian Ninness (BN), Colin Wilkinson (CW) consultant, Janice Strand (JS) and Jonathan Collett (JC) (Borough Councillor)

**44/1 To receive apologies for absence:**

- It was **NOTED** there were none

**44/2 To receive declarations of interest on items on the agenda and dispensations:**

- It was **NOTED** there were none

**44/3 To confirm the minutes of the 43rd meeting of the Neighbourhood Plan Advisory Committee:**

It was **RESOLVED** that the minutes of the NPAC meeting held on 5<sup>th</sup> August 2019 were unanimously **AGREED** and the Chairman signed the minutes of the 43rd meeting as a correct record of the meeting.

**44/4 To consider any matters arising from previous decisions of the NPAC not covered by the agenda:**

- It was **NOTED** there were none

**44/5 To consider procedural matters**

- It was **NOTED** that SB welcomed JS to join the NPAC and explained the formal procedures.

**44/6 To receive the minutes and update from the sub-committee**

The following was **RESOLVED** that there had been no further meeting and so no minutes to approve.

- It was **NOTED** that since the last meeting three brownfield sites have been put forward for consideration
- It was **AGREED** that a further workshop is required to assess the three brownfield sites and the area opposite St Martins as three sites are now being considered as one site. The date for this was proposed as Tuesday, 1<sup>st</sup> October 2019 at 6.30pm
- It was **NOTED** that JC has re-submitted the evaluation of housing need figure of 25 to the new Housing Officer at HBBC. It was **AGREED** to wait for any decision before taking further action on site allocation.

**44/7 To consider the Vision for Stoke Golding**

The following was **RESOLVED**:

- It was **NOTED** that BN has produced a plan of the vision for the village with input taken from the 2016 survey which has been incorporated into the draft plan
- It was suggested that an explanatory note should precede the diagram of the vision

**44/8 To consider the draft plan**

The following was **RESOLVED** that CW has produced the first draft of the plan

- It was **NOTED** that SB thanked CW for a terrific piece of work.
- It was **NOTED** that the plan needs to be scrutinised and amendments noted.
- It was **PROPOSED** that the sub-committee should meet on 5<sup>th</sup> September at 10.00am comprising SB, MW, BN, RG, & RT. A new Terms of Reference will be required. AC members not attending the sub committee meeting are asked to circulate their amendments/corrections to other committee members beforehand.
- It was **NOTED** that a series of maps should be added to the plan showing the changes in development over the years
- It was **AGREED** that RG should be the nominated member to use 'Parish on Line' to avoid the risk of eliminating crucial entries.

**44/9 To consider consultant matters**

The following was **RESOLVED** that there was none.

#### **44/10 To consider funding**

The following was **RESOLVED**:

- It was **NOTED** that the grant has been claimed and when the PC clerk receives the money it will be ring fenced for claims from CW and committee expenses.
- It was **NOTED** that 4 USB sticks have been purchased for the safe keeping of the time line to be held by PC clerk, RT, SB and MW
- It was **NOTED** that PC clerk has sent a current statement of NPAC account.

#### **44/11 To consider future communication and consultation with residents:**

The following was **RESOLVED**:

- It was **NOTED** that an open meeting for residents should be held in late October/ November. SB will contact RCC for their assistance.

#### **44/12 To consider Strategic Environmental Survey**

The following was **RESOLVED**:

- It was **NOTED** that a Survey will be required once a site has been allocated to assess the impact of any development on this site on the environment. This will run along side any further amendments to the plan.

#### **42/13 Public participation – to consider any comments or questions by the public on items on the agenda**

- It was **NOTED** there was none

#### **44/14 To receive and consider such communications as received by the Chair**

The following was **RESOLVED**:

- It was **NOTED** that SB had received a communication regarding the possibility of land not required for development being allocated for a food union. This was rejected as there was no mandate for this from the village.

#### **44/15 To consider items needed to be brought to public's attention**

The following was **RESOLVED**:

- It was **NOTED** that residents from Dadlington had attended the last meeting and were given advise for the development of their future Neighbourhood Plan

#### **44/16 To consider future agenda items**

The following was **RESOLVED**:

- It was **NOTED** there were no items and that the Strategic Environmental Survey and the Vision are not required on the next agenda.

#### **44/17 Date for the next meeting**

The following was **RESOLVED**:

- It was **NOTED** that SB thanked CW for his work on the draft plan and thanked JS for her interest in joining the committee.
- It was **NOTED** the date of the next meeting is Monday 2<sup>nd</sup> September 2019
- Apologies were submitted by RT for the next meeting

The meeting closed at 8.37pm