

Stoke Golding Neighbourhood Development Plan Advisory Committee

Minutes of the meeting held on 26th October 2015 in St. Margaret's School

	<p>Acting Chairperson Jim Hope welcomed everyone attending the meeting of the Stoke Golding Neighbourhood Development Plan Advisory Committee (SGNDPAC).</p> <p>Committee members present: - Stewart Anderson, Sarah Beale, Glynn Chapman, Jim Hope, Roy Mitchell and Ella Orr.</p> <p>Minuted by Anne Fullagar(AF)</p>	Tasks allocated
1.	<p>Expressions of interest for the post of Chairperson of SGNDPAC</p> <p>Roy Mitchell expressed an interest in being Chairperson</p>	
2.	<p>Nomination and seconding for Chairperson</p> <p>Glyn Chapman proposed Roy Mitchell. Jim Hope seconded this proposal.</p>	
3.	<p>Presentation: Candidate for Chairperson gives a short presentation on what makes a good Chairperson</p> <p>Roy Mitchell addressed the meeting, giving his view on what makes a good chairperson. He then left the room.</p>	
4.	<p>The SGNDPAC members voted in favour of Roy Mitchell being Chairperson. Roy Mitchell returned to the room and took over the Chair of the meeting saying it was a privilege to be entrusted with the role.</p>	
5.	<p>Expressions of interest for the post of Vice-chairperson</p> <p>Glyn Chapman and Jim Hope both expressed an interest</p>	
6.	<p>Presentations: Both candidates gave short presentations on what they would bring to the role. They then left the room and the community was invited to express their views.</p> <p>It was apparent that many of the members of the community who were present had not been at the preliminary meeting in September and required more information about the process taking place and also wished to know more about the candidates and other members of the committee. Ella Orr explained a little of the process being undertaken, Roy Mitchell gave information on his own background and the two candidates were invited back separately to say a little more about themselves. The candidates then left the room.</p> <p>Members of the community gave their views on the merits of both candidates and a show of hands suggested there was equal support for both candidates. <u>A member of the community proposed that the committee discuss the matter and reach a decision.</u> A coffee break was taken.</p>	
7.	<p>Nomination and seconding for Vice-chairperson</p> <p>Ella Orr proposed Jim Hope and Sarah Beale seconded the proposal.</p>	
8.	<p>Voting for Vice-chair</p> <p>The committee by a show of hands voted in favour of Jim Hope becoming Vice-chairperson. The candidates returned to the room and were informed of the decision...</p>	
9.	<p>Apologies</p> <p>William Alston, Ruth Fisher, Pauline Goodsell, Sally Halstead, Steve Martin, Samantha Percival, Rachel Teerhage, Jane White and Anne Wigley.</p>	
10.	<p>Present</p> <p>S. Anderson, A. Bailey, P. Bailey, S. Beale, P. Brogan, L. Chapman, M. Coleman, R. Coleman, M. Colsey, P. Colsey, S. Crowfoot, C. Davenport, T. Davenport, A. Dowsell, J. Dowsell, C. Edwards, K. Edwards, S. Elsworth, R. Fairchild, K. Fairchild, G. Ford, H. Ford, A. Fullagar, M. Gardner, R. Gaskin, D. Goodsell, V. Hicks, C. Hemus, J. Hope, A. Jameson, G. Jameson, J. Knight, R. Knight, G. Lamb, K. McCreight, R. McCreight,</p>	AF to create register of email addresses and send blind copies of the minutes.

	R. Mitchell, J. Mobbs, P. Mobbs, K. Morris, M. Morris, B. Ninness, J. Ninness, C. O'Donnell, S. O'Donnell, E. Orr, E. Parry, J. Parry, A. Percival, I. Reid, J. Reid, N. Robinson, H. Shipton, M. Simon, D. Sinclair, G. Skelton, S. Smith, S. Smithers, G. Vallis, D. Watkins, A. White, C. Wood	
11.	SGNDPAC members introduce themselves. The committee members present who had not addressed the gathering - Stewart Anderson, Sarah Beale and Ella Orr - introduced themselves. The remaining committee members, William Alston and Steve Martin, had sent apologies in advance.	
12.	Feedback since the previous meeting a) Out of parish areas - Willow Park and farms Nothing had changed since the last meeting. Steve Martin has been talking to farmers and Willow Park occupants who are in the parish of Higham on the Hill. Their views and the ensuing consultation with Higham on the Hill PC, will largely determine the area beyond the Stoke Golding parish boundary that is covered by Stoke Golding's Neighbourhood Development Plan. The area of Willow Park and the farms - termed the Annexe - is the area currently being considered in Item 13b below. Steve Martin thinks that the Annexe may be further extended following more consultation with occupants and Higham on the Hill PC. See item 13c below and the attached maps.	
13.	SG Neighbourhood Development Plan Area Options. Maps given to the meeting show the following a) Parish council area b) Parish council area plus a small additional enclave (Annexe), including Willow Park, Romerden Farm(Tomlinson's) and Brook Farm (possibility already agreed with Higham on the Hill Parish Council) c) Parish council area plus farms and businesses that have expressed an interest in being included in the Stoke Golding Neighbourhood Development Plan (Extended Annexe). This would create a rural border to Stoke Golding on the other side of the Ashby canal. Further negotiation with Higham on the Hill PC would be needed. d) Other? The question was asked by a member of the community about including Dadlington in our plan following appropriate consultation with the residents and their Parish Council. Another suggestion was to extend the area further to include the whole of Sutton Cheney Parish. The Chairman stressed the need to keep the plan simple. Including another Parish would add more complexity to the proceedings and, indeed, may even require us to begin the whole process again of establishing an Advisory committee. Dadlington and Sutton Cheney may wish to begin their own Neighbourhood Plan. From a show of hands the community present did not support including Dadlington in our Neighbourhood Development Plan Area. <u>The community accepts the principle of an Annexe on the other side of the Ashby Canal. Its area may extend slightly when more people are consulted. It is important to get the boundary in the correct place at the start.</u>	Steve Martin to continue consultations to determine area of Annexe. Sarah Beale to liaise with Higham on the Hill PC
14.	Further feedback since the last meeting a) Feedback from Parish council - Sarah Beale Stoke Golding Parish Council has ratified the SGNDPAC personnel, the 2 post card distributions, the next meeting on 16th November and the Facebook page. They are, in principle, in favour of engaging a consultant.	Minutes to be sent promptly by AF to Parish Clerk Mrs Theresa Case

	<p>b) Consultants - Glyn Chapman Glyn Chapman explained, for those not present at the last meeting, that he had contacted three consultants. This was minuted in the preliminary meeting. A grant of £8,000 is available to hire a consultant. A consultant such as Kirkwells would set the framework, they would use the appropriate language and produce an appropriately couched questionnaire and help access the grant. Their costs would be around £7,500. There would be some additional costs and the final submission has a cost attached.</p> <p>The Chairman said that they are looking for consultants who have experience of this sort of work. Broughton Astley and Market Bosworth are two local parishes that have completed their Neighbourhood plans. The Vice- Chairman said we could benefit from their experience. A member of the community felt that we should get the consultants on board as soon as possible. Stewart Anderson said we would require quotes from three consultants. A suggestion was made to bring three quotes to the next meeting, let the meeting choose and then forward the recommendation to the Parish Council for ratification.</p> <p>A comment was made about the level of bureaucracy associated with the whole process which slows it down and tests the stamina and enthusiasm of the community.</p> <p><u>Finally the community agreed that the SGNDP Advisory committee can make the decision as to which consultant to recommend to the Parish Council.</u></p>	SGNDPAC obtain 3 quotes from consultants and decide who to recommend to Stoke Golding PC
15.	<p>Communication Ella Orr has set up a Facebook page hopefully to engage a wider cross section of people who live in the Neighbourhood Plan Area. https://www.facebook.com/Stoke-Golding-Neighbourhood-Plan-1466694890325443/ An example of Kelvin Hill's site is http://www.virtualbriefcase.org.uk/coop/downloads/meeting_17th_july_2015.pdf</p>	Facebook information to be sent out. AF to forward minutes to Kelvin Hill.
16.	<p>Volunteers to do minutes in the future. Diane Sinclair and Sam Crowfoot offered to share the task with Anne Fullagar.</p>	D Sinclair to minute 16. 11. 15 meeting
17.	<p>Logo Helen Shipton's suggestions for a logo were considered. It was judged a beautiful piece of work. The top of example 2 with the base of example 4 was preferred. However, there was some concern over the possible lack of clarity when the size was reduced. Diane Sinclair queried the brief that Helen had been given by the members of the Advisory committee. Bob Knight has a lot of experience of producing logos for groups. <u>The chairman's proposal that the SGNDP advisory committee meet informally to prepare a brief to give to Helen Shipton and Bob Knight met with approval.</u></p>	SGNDPAC to meet informally to set brief. Brief given to Helen Shipton and Bob Knight
18.	<p>Proposals for priorities for next meeting Because of time constraints these were not considered.</p>	SGNDPAC set and circulate agenda for next meeting
19.	<p>Next meeting will take place on Monday 16th November 2015 at 7pm in St. Margaret's Primary School.</p>	