

**Stoke Golding Neighbourhood Development Plan Advisory Committee**  
**Draft Minutes of the meeting held on 16<sup>th</sup> March 2016 at Stoke Golding Methodist Church**  
**Hall**

	<p>Chairperson Roy Mitchell welcomed everyone attending the meeting of the Stoke Golding Neighbourhood Development Plan Advisory Committee (SGNDPAC).</p> <p>Committee members present: - William Alston, Steve Martin, Jim Hope, Roy Mitchell, Sarah Beale, Stewart Anderson, Glyn Chapman (Part time)</p> <p>Minuted by S. Crowfoot</p>	Tasks allocated
	<p>Prior to the formal meeting commencing, presentations were given from Your Locale and Kirkwells, consultant companies specialising in supporting communities to develop Neighbourhood Plans.</p> <p>Your Locale are a local firm led by two consultants. The presentation was given by director Gary Kirk who discussed topics such as their previous experience with Neighbourhood planning, community consultation and funding available. At the end of their presentation, Glyn Chapman left the meeting.</p> <p>Michael Welland (Managing Director) presented on behalf of Kirkwells, a company based in Burnley who have experience working on numerous Neighbourhood plans from Cumbria to Gloucestershire. He discussed topics such as why Neighbourhood Planning is different and presented a timeline of the process. Discussion was had around where public consultation would fit into the timeline. Michael responded that he felt face-to-face consultation often worked better in engaging the community in his opinion, as opposed to sending out questionnaires. Some of those present voiced that they felt it important for the community to be involved in early decisions as to what is important to be included in the plan. It was deemed that this could be discussed in more depth at a later date.</p>	
1.	<b>Apologies:</b> A Fullegar, T Waters, J Dowsell, T Dowsell, P Goodsell, D Goodsell, R Fisher.	
2.	<b>Declarations of Interest:</b> there were none	
3.	<b>Minutes of Previous Meetings:</b> Circulated electronically by Jim Hope. Proposed by Jim Hope, seconded and approved.	
4.	<b>Matters Arising:</b> To be deferred to the next SGNP meeting.	
5.	<b>Reports from Committee Members.</b> To be deferred to the next SGNP meeting.	
6.	<b>Discussion on time scale for the plan</b> To be deferred to the next SGNP meeting.	
7.	<b>Update on determination of the plan area</b> Roy reported that the Parish Council minutes had been received from both Higham and Stoke Golding Parish Councils regarding the plan boundary. Now awaiting the following meetings to approve the previous minutes in order to follow protocol for boundary to be ratified.	
8.	<b>Discussion on the three presentations and possible selection of consultant.</b> Residents in attendance were invited to comment on the presentations from the consultants. Some residents and committee members commented that they had not been present at the previous SGNP meeting and so had only seen 2/3 presentations. Three residents expressed a preference towards Kirkwells due to their presentation style. Comments were made that the company appeared flexible in their approach and were keen for our focus group to be the driving force behind the plan. One	

	<p>resident erred in favour of Planit X as they were a more local firm than Kirkwells and have had experience in completing a Neighbourhood Plan. Comments were made that Your Locale had yet to take a Neighbourhood Plan to its completion.</p> <p>The advisory committee, excluding Parish councillors, were also asked to comment. William and Steve spoke in favour of Kirkwells. Jim suggested that he would like to reflect upon the presentations before drawing a conclusion. Roy asked those present if they felt a decision could be made at the meeting as to which consultant to recommend, or whether they would prefer the advisory committee to meet separately at a non-public meeting to make a decision. The significant majority felt that a decision could be reached that evening. Excluding members of the Parish Council those present voted in favour of appointing Kirkwells to consult for the SGNP 7;2.</p> <p>The Advisory Committee therefore to recommend that Kirkwells is appointed as consultant in developing SGNP on the proviso that there are no other overriding issues (e.g. cost) that render this decision inappropriate Proposed by Stuart Anderson , seconded by William Alston agreed by Steve Martin, Sarah Beale abstained and Jim Hope voted against. The proposal was carried by a majority vote</p>	
<b>9.</b>	<p><b>To consider items needed to be brought to the public's attention:</b> To be deferred to the next SGNP meeting.</p>	
<b>10.</b>	<p><b>Present</b> Residents attending: K Edwards, C Edwards, R Terheege, R Gaskin, P Underwood, W McCreight, S Mitchell, S Crowfoot,</p>	
<b>11.</b>	<p><b>Next Meeting</b> April 20<sup>th</sup> 7.00pm Methodist Hall Meeting Closed 8:40pm</p>	