

**Stoke Golding Neighbourhood Development Plan Advisory Committee**  
**Draft Minutes of the meeting held on 20<sup>th</sup> January 2016 at Stoke Golding Methodist Church**  
**Hall**

	<p>Chairperson Roy Mitchell welcomed everyone attending the meeting of the Stoke Golding Neighbourhood Development Plan Advisory Committee (SGNDPAC).</p> <p>Committee members present: - William Alston, Sarah Beale, Glynn Chapman, Jim Hope, Roy Mitchell.</p> <p>Minuted by S. Crowfoot</p>	Tasks allocated
1.	<b>Apologies:</b> Ella Orr, Pauline Goodsell, Stuart Anderson, Kathleen Edwards, Diane Sinclair, Helen Shipton, Sue Mitchell	
2.	<b>Declarations of Interest:</b> there were none	
3.	<b>Minutes of Previous Meetings:</b> there were no comments. Proposed by Jim Cope, seconded by Sarah Beale and agreed by committee.	
4.	<b>Matters Arising:</b> n/a	
5.	<p><b>Reports from Committee Members.</b></p> <p>Jim Hope reported that 4x postcards had now been circulated to every household in the village. The last postcard contained information relating to future meetings. Due to budget limitations it was proposed that postcards in future be sent out to publicise significant meetings and public consultations rather than on a monthly basis. Those present indicated that they were happy with this suggestion.</p> <p>It was discussed that all future meetings and updates would continue to be advertised on the village websites, the Facebook page, posters around Stoke Golding, and 'The Stoker' magazine. All these sources of information were also listed on the postcards sent previously.</p> <p>In addition those that wished could add their names to the circulation list to receive email updates.</p> <p>It was reported that subcommittee meetings to develop the SGNP logo were progressing.</p> <p>William Alston gave an update on finances. Budget from the parish council of £1000. To date expenses have included Hall Hire at a cost of £342 (prepayed for this year) and postcards at £60 each time. £211 remaining of this initial budget.</p> <p>Rachel Terheege suggested approaching the charity of Thomas Barton for funds.</p> <p>Accounts: proposed by Glynn Chapman, seconded by Jim Hope and agreed by committee.</p>	Roy Mitchell to look into Thomas Barton funding
6.	<p><b>Recommendation of Neighbourhood Plan Boundary</b></p> <p>A timetable for the SGNP Boundary was discussed with estimated timescale for agreement by Borough Council of May 2016, following consultation and due protocol.</p> <p>Roy Mitchell reported on consultation with Higham Parish Council. Two options were proposed and Higham Parish Council have given written agreement for option 2, which includes some neighbouring businesses and farms but excludes Fox Covert Farm within SGNP. Members of the public present at the meeting supported option 2 for the SGNP boundary.</p> <p>Roy Mitchell proposed that Stoke Golding Parish Council is recommended to approve the Stoke Golding Neighbourhood Plan Boundary as per option two agreed with Higham Parish Council. This was seconded and unanimously agreed by all present committee members.</p>	
7.	<p><b>Selection of Consultants</b></p> <p>Glynn Chapman presented a list of Consultants/agencies which have been looked into to potentially support with SGNP. This has been narrowed down</p>	

	<p>to three: Kirkwells, Your Locale and Planit X. Glynn suggested that these three be invited to present to the committee before a final decision is made. Advice to be sought also from RCC as required.</p> <p>Jim Hope suggested speaking with others who have used the above companies to support their Neighbourhood Plans in order to gain feedback and references before making any decisions.</p> <p>Proposed by Sarah Beale, seconded by Jim Hope and unanimously agreed.</p>	
<b>8.</b>	<b>To receive and consider such communications as received by the Chairman.</b> -n/a	
<b>9.</b>	<p><b>To consider items needed to be brought to the public's attention:</b></p> <p>Sam Crowfoot queried whether the committee were aware of a company "Planning Aid" who had been helpful in supporting other local groups in building their Neighbourhood Plans.</p>	Glynn Chapman to enquire
<b>10.</b>	<p><b>Present</b></p> <p>Residence attending: <i>J. Dowsell, T. Dowsell, B. Addington, D. Goodsell, H. Ford, G. Ford, R. Fisher, R. Terhegge, P. Underwood, R. Gaskin, S. Crowfoot, P. Mobbs, J. Mobbs,</i></p>	.
<b>11.</b>	<b>Next Meeting</b> February 17th	
<b>12.</b>	The meeting closed at 7.50pm	