

**Minutes of Stoke Golding Parish Council**

**Neighbourhood Plan Advisory Committee**

Minutes of the 38th meeting of the Neighbourhood Plan Advisory Committee held in the Methodist Church Hall on Monday 29<sup>th</sup> April 2019

**Attendance:** Sarah Beale (SB) (chair), Bernard Lamb (BL), Mervin Ward (MW), Rob Gaskin (RG), Rachel Terheege (RT) and one resident BN

**38/1 To receive apologies for absence:**

- It was **NOTED** apologies were received from Ruth Fisher and one resident

**38/2 To receive declarations of interest on items on the agenda and dispensations:**

- It was **NOTED** there were none

**38/3 To confirm the minutes of the 37th meeting of the Neighbourhood Plan Advisory Committee:**

It was **RESOLVED** that the minutes of the NPAC meeting held on 15<sup>th</sup> April 2019 were unanimously **AGREED** and the Chairman signed the minutes of the 37th meeting as a correct record of the meeting.

**38/4 To consider any matters arising from previous decisions of the NPAC not covered by the agenda:**

- It was **NOTED** there were none

**38/5 To consider procedural matters**

- It was **NOTED** that Purdah has restricted our communications with the public until after the local elections. An item 'how we communicate with the village' will be on the agenda for the next meeting.

**38/6 To receive the minutes and update from the sub-committee**

The following was **RESOLVED** that the minutes of the 11<sup>th</sup> April meeting were **AGREED**

- It was **NOTED** that a) the housing numbers paper was with HBBC but a reply was not expected until next week at the earliest
- b) The introduction to the site criteria was updated and **AGREED**
- c) The traffic light assessment document remained the same
- It was **NOTED** that the next meeting is 9.30 to 12.30 Wednesday 1<sup>st</sup> May when the committee will start assessing the sites. There are 13 sites but there are questions relating to three of them.
- It was **NOTED** that each member should bring a copy of the traffic light data sheets and a site map
- It was **NOTED** that a) BL will bring a score sheet for each site and a copy of the ordinance survey map b) RG will bring data sheets for each site c) BL will send out the revised introduction to the site criteria and d) SB & RT will bring refreshments.

**38/7 To consider the Vision for Stoke Golding**

The following was **RESOLVED**:

- It was **NOTED** that this be deferred to another meeting

**36/8 To consider the draft plan**

The following was **RESOLVED**:

- It was **NOTED** that BN had not made much progress as he required confirmation of his remit for the task of co-ordinating the draft.
- It was **NOTED** that there is a draft contents list and 7 sections as follows:
  1. Introduction & Contents– the first draft is complete but there will be more to add later
  2. Rural Character – work in progress
  3. Heritage and design – first draft is complete
  4. Green spaces – first draft is complete
  5. Housing – part is complete but work on site assessment will be added
  6. Infrastructure – work in progress
  7. Employment – first draft is completePlus 2 Appendices
- It was **NOTED** that BN will review the contents of the draft objectively and suggest an overall layout of the document.

**38/9 To consider consultant matters**

The following was **RESOLVED**:

- It was **AGREED** that CW will be attending the next meeting to advise

**38/10 To consider funding**

The following was **RESOLVED**:

- It was **NOTED** that the funding would be released shortly.

**38/11 Public participation – to consider any comments by the public on items on the agenda:**

The following was **RESOLVED**:

- It was **NOTED** that if a member of the public wanted an update on progress of the Plan they could view agenda and minutes of meetings on the village website. The flow of information has been restricted by purdah and accessibility regulations. This will be addressed at the next meeting.

**38/12 To receive and consider such communications as received by the Chair**

The following was **RESOLVED**:

- It was **NOTED** that SB had received information regarding 'Parish on line' which she has passed to RG so that he can take maps off the site as required.
- It was **NOTED** that SB had received thanks from Dadlington NP group and they will contact us later for assistance.

**38/13 To consider items needed to be brought to public's attention**

The following was **RESOLVED**:

- It was **NOTED** there were no items.

**38/14 To consider future agenda items**

The following was **RESOLVED**:

- It was **AGREED** to consider how to update the public with progress of the Plan

**38/15 Date for the next meeting**

The following was **RESOLVED**:

- It was **NOTED** that the date of the next meeting is Monday 13<sup>th</sup> May 2019
- Apologies were submitted by RT and MW for the next meeting

The meeting closed at 7.40pm