

**Stoke Golding Neighbourhood Development Plan Advisory Committee**

**Minutes of the meeting (SGNPAC 25) held on 22nd October 2018 in Stoke Golding Methodist Church Hall**

	<b>Committee Members Present:</b> Sarah Beale (SB) (Chair), Ruth Fisher (RF), Rob Gaskin (RG), Bernard Lamb (BL), Rachel Terheege (RT) and Mervyn Ward (MW)	Tasks allocated
<b>25/1</b>	<b>Apologies for Absence</b> Jim Hope (JH), Kate McCreight (KM). SB reported that Will Alston had resigned from the Committee and thanked him for his contribution. SB thanked Alan White for agreeing to take the minutes of this meeting.	
<b>25/2</b>	<b>Declaration of interest on items on the Agenda</b> None	
<b>25/3</b>	<b>To confirm the previous minutes (8<sup>th</sup> October 2018)</b> The minutes were not agreed. RG would like to see some changes to the minutes. These will be made and presented to the next meeting for approval.	
<b>25/4</b>	<b>To Consider any matters arising from previous decisions of the NPAC</b> Jim Hope has researched the process for obtaining a grant from Locality. It was reported that the process takes 3 weeks to process the grant through Locality & 2 weeks to receive the money through Mycommunity. The committee confirmed they were happy with this.	
<b>25/5</b>	<b>RCC</b> The RCC sub committee has met and the questions to ask RCC on 24 <sup>th</sup> October 2018 were approved.	
<b>25/6</b>	<b>Strategy for Plan Completion</b> Jim Hope has produced an updated plan for completing the Neighbourhood Plan. This shows a date for completion of August 2020 although it was noted that this may be improved. SB pointed out that during the pre election period for Hinckley Council in early 2019 there may be restrictions on what the council can and can't do and this needs to be factored into plans.	
<b>25/7</b>	<b>Initial Vetting of Site Selection</b> It was agreed that nothing can be done on this until the revised SHELAA has been issued and answers to outstanding questions have been received from HBBC planning.	
<b>25/8</b>	<b>Writing the Plan</b> SB reported that a draft introduction has been written as have most of the policies. It was agreed to send the policies to HBBC for review prior to the meeting with HBBC on 25 <sup>th</sup> October 2018. It was clarified that it is the responsibility of the SGNPAC to write the Neighbourhood Plan. This will then be given to consultants for review and for policies to be turned into planning language.	
<b>25/9</b>	<b>Planning</b> Nothing was discussed	
<b>25/10</b>	<b>Neighbourhood Plan Champion David Statham</b> It was agreed that David Statham would be invited to a future meeting to talk about his experiences.	
<b>25/11</b>	<b>Other Advisory Committees (past and present) and Parish Councils</b> It was decided not to proceed with contacting other advisory committees and parish councils at this time. However the committee gave consent to contact these bodies in the future if and when it was considered appropriate. There was a discussion about the need to be able to delegate more work in the future.	
<b>25/12</b>	<b>Public Participation – to consider any comments or questions by the public on items on the agenda.</b> There was some discussion and confusion over what questions had been sent to be addressed with HBBC planning on 25 <sup>th</sup> Oct 2018. Transport arrangements for the meeting were also discussed. SB to resolve and to advise HBBC of numbers attending. A resident asked whether the SGNPAC had considered asking David Statham to take on a Quality Assurance role. The SGNPAC will consider this.	SB

	A resident asked whether we could tell HBBC that "enough is enough" for further development. The chair explained that it was unrealistic to expect no further development.	
25/13	<b>To receive and consider such communications as received by the Chairperson</b> 1) Offers of help have been received from two residents 2) A resident has written expressing the need for a Vision for the Neighbourhood Plan.	
25/14	<b>To consider items needed to be brought to the public's attention</b> RF offered to take photos for the Neighbourhood Plan. This will be discussed at a future meeting.	
25/15	<b>Date of next meeting;</b> 5 <sup>th</sup> Nov 2018 at 7pm. RT sent her apologies. The meeting closed at 8:10pm.	
	<b>6 Residents attended</b>	