

Stoke Golding Neighbourhood Development Plan Advisory Committee

**Minutes of the meeting (SGNPAC 30) held on 7th January 2019 in Stoke Golding
Methodist Church Hall**

	Committee members present Jim Hope (JH) (Chair), Sarah Beale (SB), Rob Gaskin (RG), Bernard Lamb (BL), and Mervyn Ward (MW)	Tasks allocated
30/1	Apologies for absence Ruth Fisher (RF), Rachel Terhege (RT) Kate McCreight has resigned from the Advisory Committee. Committee members expressed their thanks to her for her contributions to developing the Neighbourhood Plan. Plus 1 resident.	
30/2	Declaration of interest on items on the agenda and dispensations There were no matters on tonight's agenda where an interest had to be declared.	-
30/3	To confirm the previous minutes of 17th December The minutes were accepted as a true record and signed.	-
30/4	Matters arising from previous decisions of the NPAC not covered by the agenda None.	-
30/5	Planners The sites for consideration in the Strategic Housing and Economic Land Availability Assessment (SHELAA) have been reviewed by RG; some discrepancies have been found in the detailed site assessments. RG's findings are to be reviewed by BL and comments provided to RG. A final review document (in table format) is to be prepared by RG for review at the next committee meeting.	BL RG
30/6	Consultants <u>Kirkwells</u> A check is to be made that no monies are outstanding and it was recommended that the contract be cancelled by the Parish Council, as the contract is with the Parish Council. <u>PlanitX</u> Leicestershire & Rutland Association of Local Councils (LRALC) needs to confirm that the correct procedure has been followed in selecting this consultant. Confirmation is required from HBBC that there are no conflicts of interest if PlanitX is appointed, as the Rural Communities Council (RCC) is now using this consultant. Sourcing of additional finance required if PlanitX is selected, to be determined. PlanitX (Colin) to be contacted to see if their estimate can be reduced.	RT RT JH SB/RT JH

	<u>YourLocale</u> This consultant is to be invited to the next committee meeting to discuss their proposal to provide consultancy services for development of the Neighbourhood Plan.	JH
30/7	Consultation Subcommittee meeting A meeting of the Consultation Subcommittee (JH, MW, BL, RT, RG and Alan White (AW) is to be held on 09/01/2019 to review the housing requirements and evaluation criteria, based on the Locality guide.	Subcommittee
30/8	A vision for Stoke Golding A draft vision to be prepared*, noting that this must have a strong evidence base to support it. It was suggested that the vision statement be quite short. *Although JH offered to put forward an evidence based draft, the committee was not in favour of this approach.	No action*
30/9	Public Participation – to consider any comments or questions by the public on items on the agenda Resident 1 suggested a draft Neighbourhood Plan should be prepared. This item is to be added to the next meeting agenda. A draft Contents list of the Neighbourhood Plan to be prepared for the next meeting.	JH MW
30/10	To receive and consider such communications as received by the Chairman No communications received.	-
30/11	To consider items needed to be brought to the public's attention The agenda, minutes etc are available to read on the Stoke Golding website. It was noted that all items going into the public domain in electronic format must be accessible to all persons. This approach is consistent with that of the PC, HBBC and County Council. It was also noted that any information going into the public domain needs prior approval by the SGNPAC. A note is to be issued to The Stoker providing an update of the current status of the Neighbourhood Plan.	- JH
30/12	To consider future agenda items Prepare a draft of the Neighbourhood Plan and review the policies prepared to date.	-
30/13	Date of next meeting 21 st January at 7pm in Stoke Golding Methodist Church Hall. The meeting closed at 8.32 pm.	-
	1 resident attended.	

Matters from which the public and press may be excluded: None