

# **Stoke Golding Parish Council**

## **Health and Safety Policy**

**Adopted 6<sup>th</sup> December 2017**

- Stoke Golding Parish Council recognises and accepts its responsibilities as an employer for providing a safe and healthy working environment for all its employees, contractors, voluntary helpers and others who may be affected by the activities of the Council.
- The Council will meet its responsibilities under the Health and Safety at Work Act 1974.
- The Council also recognises that, as a public body, its responsibilities extend to the health and safety of members of the public who attend meetings or make use of its services such as play areas.

### **Stoke Golding Parish Council aims to provide, as far as reasonably practicable:**

- A safe place of work and a safe working environment.
- Safe facilities for the use of the residents of Stoke Golding and the wider public.
- Arrangements for considering, reporting and reviewing matters of Health and Safety, including regular risk assessments.
- Systems of work that are safe and without risks to health.
- Specialist technical advice and assistance on matters of Health and Safety when necessary.
- Sufficient information, instruction and training for employees, contractors and voluntary helpers to carry out their work safely.
- Care and attention to the health, safety and welfare of employees, contractors, voluntary helpers and members of the public who may be affected by the council's activities.

### **The Clerk, contractors and voluntary helpers should:**

- Cooperate fully with the aims and requirements of the Health and Safety Policy.
- Comply with Codes of Practice or work instructions for health and safety.
- Take reasonable care for their own health and safety, use appropriate personal protective clothing where necessary and, where appropriate, ensure that first aid materials are available.
- Take reasonable care for the health and safety of other people who may be affected by their activities.
- Not intentionally interfere with or remove safety guards, safety devices or other equipment provided for health and safety.
- Not misuse any plant, equipment tools or materials.
- Report any accidents or hazardous incidents to the Clerk.